



**NORTHAMPTON**  
**BOROUGH COUNCIL**

# **CABINET AGENDA**

**Wednesday, 15 July 2015**

The Jeffrey Room, St. Giles Square, Northampton,  
NN1 1DE.

6:00 pm

**Members of the Cabinet:**

**Councillor:** Mary Markham (Leader of the Council)

**Councillor:** Mike Hallam (Deputy Leader)

**Councillors:** Alan Bottwood, Tim Hadland, Stephen Hibbert, Brandon Eldred and Anna King.

**Chief Executive** David Kennedy

If you have any enquiries about this agenda please contact  
[democraticservices@northampton.gov.uk](mailto:democraticservices@northampton.gov.uk) or 01604 837722

## PORTFOLIOS OF CABINET MEMBERS

CABINET MEMBER	TITLE
Councillor M Markham	Leader
Councillor M Hallam	Deputy Leader Finance
Councillor A Bottwood	Environment
Councillor B Eldred	Community Engagement
Councillor T Hadland	Regeneration, Enterprise and Planning
Councillor S Hibbert	Housing
Councillor A King	Community Safety

### SPEAKING AT CABINET MEETINGS

Persons (other than Members) wishing to address Cabinet must register their intention to do so by 12 noon on the day of the meeting and may speak on any item on that meeting's agenda.

Registration can be by:

Telephone: (01604) 837722  
(Fax 01604 838729)


In writing: Democratic Services Manager  
The Guildhall, St Giles Square, Northampton NN1 1DE  
For the attention of the Democratic Services Officer

By e-mail to [democraticservices@northampton.gov.uk](mailto:democraticservices@northampton.gov.uk)

Only thirty minutes in total will be allowed for addresses, so that if speakers each take three minutes no more than ten speakers will be heard. Each speaker will be allowed to speak for a maximum of three minutes at each meeting. Speakers will normally be heard in the order in which they registered to speak. However, the Chair of Cabinet may decide to depart from that order in the interest of hearing a greater diversity of views on an item, or hearing views on a greater number of items. The Chair of Cabinet may also decide to allow a greater number of addresses and a greater time slot subject still to the maximum three minutes per address for such addresses for items of special public interest.

Members who wish to address Cabinet shall notify the Chair prior to the commencement of the meeting and may speak on any item on that meeting's agenda. A maximum of thirty minutes in total will be allowed for addresses by Members unless the Chair exercises discretion to allow longer. The time these addresses take will not count towards the thirty minute period referred to above so as to prejudice any other persons who have registered their wish to speak.

### KEY DECISIONS

 denotes the issue is a 'Key' decision:

- Any decision in relation to the Executive function\* which results in the Council incurring expenditure which is, or the making of saving which are significant having regard to the Council's budget for the service or function to which the decision relates. For these purpose the minimum financial threshold will be £250,000;
- Where decisions are not likely to involve significant expenditure or savings but nevertheless are likely to be significant in terms of their effects on communities in two or more wards or electoral divisions; and
- For the purpose of interpretation a decision, which is ancillary or incidental to a Key decision, which had been previously taken by or on behalf of the Council shall not of itself be further deemed to be significant for the purpose of the definition.

**NORTHAMPTON BOROUGH COUNCIL**

**CABINET**

Your attendance is requested at a meeting to be held:  
in The Jeffrey Room, St. Giles Square, Northampton, NN1 1DE.  
on Wednesday, 15 July 2015  
at 6:00 pm.

**D Kennedy**  
**Chief Executive**

**AGENDA**

**1. APOLOGIES**

**2. MINUTES**

(Copy herewith)

**3. INTENTION TO HOLD PART OF THE MEETING IN PRIVATE**

**4. DEPUTATIONS/PUBLIC ADDRESSES**

**5. DECLARATIONS OF INTEREST**

**6. ISSUES ARISING FROM OVERVIEW AND SCRUTINY COMMITTEES**

**(A) RECOMMENDATIONS OF THE OVERVIEW AND SCRUTINY  
COMMITTEE - INTERPERSONAL VIOLENCE**

Report of the Chair of the Overview and Scrutiny Committee (Copy herewith)

**(B) RECOMMENDATIONS OF THE OVERVIEW AND SCRUTINY  
COMMITTEE - KEEP NORTHAMPTON TIDY**

Report of the Chair of the Overview and Scrutiny Committee (Copy herewith)

**(C) RECOMMENDATION OF THE OVERVIEW AND SCRUTINY COMMITTEE -  
POVERTY IN THE TOWN**

Report of the Chair of the Overview and Scrutiny Committee (Copy herewith)

**7. FINANCIAL MONITORING OUTTURN 2014/2015**

 Report of Chief Executive (Copy herewith)

**8. PARTNERSHIP WITH NORTHAMPTON'S MAJOR SPORTS CLUBS**

 Report of Chief Executive (Copy herewith)

**9. CORPORATE PERFORMANCE OUTTURN REPORT 2014/15**

Report of the Borough Secretary (Copy herewith)

## **10. EXCLUSION OF PUBLIC AND PRESS**

THE CHAIR TO MOVE:

“THAT THE PUBLIC AND PRESS BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THERE IS LIKELY TO BE DISCLOSURE TO THEM OF SUCH CATEGORIES OF EXEMPT INFORMATION AS DEFINED BY SECTION 100(1) OF THE LOCAL GOVERNMENT ACT 1972 AS LISTED AGAINST SUCH ITEMS OF BUSINESS BY REFERENCE TO THE APPROPRIATE PARAGRAPH OF SCHEDULE 12A TO SUCH ACT.”

### **SUPPLEMENTARY AGENDA**

**Exempted Under Schedule  
12A of L.Govt Act 1972  
Para No:-**



## NORTHAMPTON BOROUGH COUNCIL

### CABINET

Wednesday, 10 June 2015

**PRESENT:** Councillor Markham (Chair); Councillor Hallam (Deputy Chair); Councillors Hibbert, Bottwood, Eldred, Hadland and King.

#### 1. APOLOGIES

There were none.

#### 2. MINUTES

The minutes of the meeting held on the 4<sup>th</sup> March 2015 were agreed and signed by the Leader.

#### 3. INTENTION TO HOLD PART OF THE MEETING IN PRIVATE

There were no items to be heard in private.

#### 4. DEPUTATIONS/PUBLIC ADDRESSES

There were none.

#### 5. DECLARATIONS OF INTEREST

There were none.

#### 6. ISSUES ARISING FROM OVERVIEW AND SCRUTINY COMMITTEES

There were none.

#### 7. ACQUISITION OF PROPERTY IN THE CULTURAL QUARTER

The Cabinet Member for Regeneration, Enterprise and Planning submitted a report which sought the authority of Cabinet to the principle of the strategic acquisition of land, located in the heart of the cultural quarter.

#### RESOLVED:

1. That the principle of the acquisition by this Council of the freehold interest in the property, known as 9 Guildhall Road shown edged red upon the plan at Appendix 1 of the report be approved.
2. That power be delegated to the Director of Regeneration Enterprise and Planning to approve the terms of the acquisition in consultation with the Cabinet Member for Regeneration Enterprise and Planning.
3. That the inclusion in the Council's Capital Programme for 2015/16 of up to £360,500 (inclusive of statutory acquisition costs) to support this purchase, subject to prior approval by the Director of Regeneration Enterprise and Planning and the Chief Finance Officer following due diligence and a sufficient business case to support this be approved.
4. That the drawdown of up to £360,500 from the Council's Strategic Investment Reserve as the funding source for the acquisition of 9 Guildhall Road be approved.

The meeting concluded at 6.04pm



Appendices: 0
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**NORTHAMPTON**  
BOROUGH COUNCIL

# OVERVIEW & SCRUTINY VIEWS AND RECOMMENDATIONS

**TO CABINET 15 JULY 2015**

<b>Report Title</b>	<b>RECOMMENDATIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE – INTERPERSONAL VIOLENCE</b>
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**Agenda Status: PUBLIC**

## **1. Purpose**

- 1.1 To present to Cabinet for consideration, the comments and recommendations of the Overview and Scrutiny Committee on the findings of the Review – Interpersonal Violence.
- 1.2 Members of Cabinet have been issued with a copy of the full report. All Overview and Scrutiny review reports are published on the Overview and Scrutiny page on the Council's Webpage and a copy of this report can be located: [www.northampton.gov.uk/scrutiny](http://www.northampton.gov.uk/scrutiny) - Previous Scrutiny Reviews.

## **2. Recommendations**

- 2.1 The Overview and Scrutiny Committee recommends to Cabinet that:
  - 2.1.1 In recognising the success of the information stand hosted by the Scrutiny Panel as part of International Day for the Elimination of Violence Against Women, a similar event is held annually in the town centre in a location with a consulting room should attendees need advice and support.
  - 2.1.2 Education Information Packs on domestic abuse preventative services are disseminated to BME Groups, schools, universities, faith groups and community groups in Northampton prior to Domestic Violence Awareness Raising Week 2015.
  - 2.1.3 In recognising the good practice undertaken by Northampton Borough Council in funding domestic abuse services; Northampton Borough Council (NBC) should take this into consideration when allocating funding in future years and share best practice with other funding bodies.



- 2.1.4 The countywide definition of vulnerable adults is adopted by Northampton Borough Council.
- 2.1.5 The Cabinet Member with responsibility for education at Northamptonshire County Council (NCC) is contacted and asked whether education, advice, information and support regarding healthy relationships and personal safety can be included in the school curriculum.
- 2.1.6 Public awareness of domestic abuse is increased and services that are available to tackle the issue and support victims:
- Review and update contents of relevant pages of NBC website to ensure it is informative and ‘user friendly’
  - Provide effective and updated publicity throughout the Borough via poster, leaflets and contact cards
  - Support NADA awareness raising campaigns for the county
  - Training for all Councillors on Interpersonal Violence is delivered and an information booklet or webpage is produced
- 2.1.7 NBC’s Domestic Abuse Policy is revised and updated to reflect the new countywide Interpersonal Violence Strategy; which is currently out to consultation.
- 2.1.8 The statistical data collected in respect of domestic abuse is reviewed to ensure that it is robust and meaningful. NBC considers the effectiveness of current data collection in relation to domestic abuse and encourages all relevant departments to review and contribute by the end of December 2015.

### **Funding**

- 2.1.9 It is established whether NBC has central funding to access interpreter services, to aid communication with victims whose first language is not English.
- 2.1.10 Due to the relocation of the Sunflower Centre, Northampton Council provides them with accommodation in the One Stop Shop for drop in sessions.
- 2.1.11 A central budget to support the Sanctuary Scheme and the target hardening for victims properties is identified to enable victims to remain in their own home.

### **Training Programme**

- 2.1.12 NBC develops a sustainable domestic abuse awareness raising training programme for Councillors, managers and all staff. This programme is also offered to neighbouring Local Authorities.

## **Housing Services, Northampton Partnership Homes (NPH)**

- 2.1.13 It is recommended that the conditions of Tenancy Agreements are fully explained to new and prospective tenants to ensure their understanding and compliance.
- 2.1.14 Dual Tenancies are encouraged and staff trained to recognise the implications of cultural differences.
- 2.1.15 In recognising that when moving from a crisis and safe accommodation to a permanent address; women often have no furniture or equipment; a Transition Strategy is introduced. Information is provided detailing where household items can be obtained, for example Charity Link and Spencer Contact.

## **Housing Solutions, Northampton Borough Council**

- 2.1.16 New people to the area; and individuals with no recourse to public funds, are offered advice, support and given information.
- 2.1.17 Housing Solutions, NBC, takes responsibility for reports of domestic abuse and ensures all staff are trained and able to respond.

## **3. Background and Issues**

- 3.1 The purpose of the review was to review Northampton Borough Council's response in addressing issues around interpersonal violence (domestic abuse, sexual abuse and child exploitation), centring on domestic abuse.
- 3.2 The Overview and Scrutiny Committee, at its work programming event in March 2014, agreed to include a review of interpersonal violence. This was an issue that had been suggested by Scrutiny Panel 1 (Serious Acquisitive Crime, violent crime and community safety) recommending that a review of inter-personal violence be undertaken by a future Scrutiny Panel. The Overview and Scrutiny Committee commissioned Scrutiny Panel 1 to undertake the review. An in-depth review commenced in May 2014 and concluded in March 2015.
- 3.3 A Scrutiny Panel was established comprising Councillor Jamie Lane (Chair); Councillor Sally Beardsworth (Vice Chair); Councillors Brendan Glynane, Anna King, Danielle Stone and Sivaramen Subbarayan. Matt Chester, Office of the Police and Crime Commissioner, and Steve Lingley, Northants Police, were co-opted to the review.
- 3.4 This review links to the Council's corporate priorities, particularly corporate priority 2 - Invest in safer, cleaner neighbourhoods.
- 3.5 The Scrutiny Panel established that the following needed to be investigated and linked to the realisation of the Council's corporate priorities:

- Background data, including:
  - Presentation to set the scene: To identify the prevalence of the problem locally
  - Relevant national and local background research papers
- Best practice and successful initiatives in Northampton and comparable Local Authorities
- Witness Evidence:

3.6 After all of the evidence was collated the following conclusions were drawn:

### **Preventative Strategies and Models – Northampton**

3.7 The Scrutiny Panel was pleased to note that front line staff, Northampton Borough Council (NBC), had undertaken awareness training for domestic abuse in the last 18 months.

3.8 The Scrutiny Panel was pleased to note that Northampton benefits from a good range of Agencies dealing with domestic abuse.

3.9 The Scrutiny Panel was pleased to note that the Sunflower Centre and Serenity (sexual assault referral centre), Northampton are both recognised nationally as models of excellence. The Scrutiny Panel further realised that there are organisations within Northampton that delivers similar services to those highlighted within the results of the desktop research exercise.

3.10 The MARAC process within Northampton deals with high risk cases and has recently been further developed by merging with the Multi-Agency Domestic Abuse Forum (DAF) meetings. The DAF's focus was on low to medium risk cases, and similar to the MARAC brought agencies together to review cases and identify appropriate support and intervention for the victim. The Scrutiny Panel realised that by bringing all Agencies together at a MARAC, and ensuring that whenever possible the voice of the victim is represented, a risk focused, co-ordinated safety plan can be drawn up to support the victim. It further noted that the merging of the two processes has created a more joined up approach with a broader range of agencies attending and contributing. It has also provided the opportunity to pull together all available support and intervention programmes that are available within the domestic abuse 'tool box' to enable a joined up response and avoid duplication.

3.11 The Scrutiny Panel was pleased to note that the MARAC has received praise from CAADA (Coordinated Action Against Domestic Abuse) which oversees MARAC meetings nationally.

- 3.12 Underpinning the work of MARAC is the role of the IDVA's (Independent Domestic Abuse Advisor) that sit within the Sunflower Centre. An IDVA is a named, trained professional case worker for domestic abuse victims whose primary purpose is to address the safety of 'high risk' victims and their children. IDVA's serve as a victim's main point of contact, and normally work with their clients from the point of crisis to assess the level of risk, discuss the range of suitable options, developing and implementing coordinated safety plans.
- 3.13 Evidence received highlighted that there is a need for service providers to work in collaboration. All Agencies are working to the same agenda but there are gaps in strategic thinking. There needs to be joined up thinking and working across the seven Local Authorities in the county. The sharing of resources, protocols and policies would be advantageous. The lack of strategic overview and cohesive thinking can create client frustration.
- 3.14 It was recognised that there is a wealth of experience and knowledge within Agencies and that there are mechanisms in place for cross-referral to other Agencies. This is further supported by the close working relationships that the Agencies have developed.
- 3.15 The evidence received highlighted that there is a need for sustainable funding and wider strategic thinking to ensure services can develop and thrive.
- 3.16 The good practice undertaken by Northampton Borough Council in funding domestic abuse support agencies was noted. It was felt that there is a need for there to be dialogue with other funding bodies so that the good practice undertaken by NBC can be replicated.
- 3.17 The Scrutiny Panel conveyed its concerns regarding the reduction in services meaning that there is a growing issue about pathways to support such as reduction in refuge spaces, loss of legal aid.
- 3.18 The Scrutiny Panel was concerned regarding the cost of interpreter services which can be very high. For example, in some cases £100 per session has been charged to Relate. It was felt that this highlights a gap in service provision.
- 3.19 The Scrutiny Panel was pleased to note that two Awareness Raising Sessions on the work of Relate Northamptonshire (in particular Choosing to Change) for staff in Children's Services and Social Workers had been scheduled for December 2014.
- 3.20 The Scrutiny Panel emphasised the need to do more for victims of domestic abuse and their children.

- 3.21 The Scrutiny Panel raised concerns regarding the inconsistencies around referrals and advice from Children's Services. It felt that there is a need for an awareness raising training programme for Councillors in Northamptonshire.
- 3.22 The refuge visited by the Scrutiny Panel was perceived as well run, nicely decorated, welcoming and containing good facilities for children.
- 3.23 It was recognised that there is a need to address both male and female perpetrators so that they change their behaviour. Evidence received highlighted that additional research needs to be undertaken in order to facilitate the evidence base for female and same sex perpetrators. Funding would be required to do this.
- 3.24 The Scrutiny Panel noted that a victim of domestic violence is categorised as priority by the Borough Council. It was pleased that the system is very robust with a clause in the Tenancy Agreement that if a perpetrator is convicted they will lose the right to the tenancy; i.e. the victim would have the right to remain in the property. The Tenancy Agreement has been reviewed and updated. However, the Scrutiny Panel felt that there is a need to explain the Tenancy Agreement process to new and prospective tenants.
- 3.25 The Scrutiny Panel highlighted the need for a Transition Strategy as when moving from a refuge to a permanent address; women often have no furniture or equipment.
- 3.26 The Scrutiny Panel was pleased to note that the Department for Communities and Local Government (DCLG) has recently allocated £10million of funding for domestic abuse preventative services. Local Authorities can bid for £100,000 of this funding. One of the criterion for funding is that services are not ring-fenced specifically to a county and must be available to individuals from anywhere in the UK. The bid has been submitted and the outcome is awaited.
- 3.27 Approximately 50% of referrals to the Sunflower Centre are from the borough of Northampton.
- 3.28 The Scrutiny Panel acknowledged the good work of the Sunflower Centre realising the need for accommodation for drop in sessions at the Guildhall, when they move to their new location at Riverside House.

### **Domestic Abuse Awareness**

- 3.29 The Scrutiny Panel was pleased to take part in Domestic Abuse Awareness Week that took place week commencing 24 November 2014. 25 November 2014 was International Day for the Elimination of Violence Against Women. The Scrutiny Panel hosted, together with officers from Community Safety, an information stand at the Guildhall on this day. Representatives from Northampton Women's Aid also provided information at the stand. Various ward Councillors visited the information stand and also promoted the information at their surgeries. Information packs were disseminated

to all borough Councillors. It was felt that this information would be of tremendous value to various BME groups. It was further agreed that the education information packs would be of benefit to various organisations such as, schools, universities, churches and community groups.

- 3.30 The Scrutiny Panel noted that an anti-abuse campaign in cinemas has been very successful. Following the campaign, comments on the Webpage of the cinema had been posted detailing that people had not been aware that they were being abused until they had had sight of the campaign. The Scrutiny Panel further noted the advice of the Home Secretary that schools have a role to play in educating children about relationships; this had also been highlighted in evidence provided to the Scrutiny Panel by expert advisors.
- 3.31 The Scrutiny Panel highlighted the need for a standard definition of vulnerable adults that could be shared with all Agencies.
- 3.32 The Scrutiny Panel felt that advice on healthy relationships is omitted from education PSHE lessons, and this would be a valuable part of the school curriculum.
- 3.33 The Scrutiny Panel acknowledged that there appears to be low level reporting in BME communities, highlighting the need for cultural training and shifts in understanding. There is a need to work with communities to ensure that services and language assistance is available to them but it was recognised that this would be a further piece of scrutiny work.
- 3.34 80% of domestic abuse relates to women. It was felt that it would be useful for Northamptonshire County Council's Adult and Social Care Scrutiny Committee to investigate the reason for this; signposting to relevant academic research.

### **Best Practice Elsewhere**

- 3.35 The Scrutiny Panel found the document produced by the Centre for Public Scrutiny (CfPS) – 10 questions to ask when scrutinising domestic violence – a guide for Local Authority Scrutiny Officers and Councillors useful when putting supplementary questions to expert advisors.
- 3.36 Desktop research highlighted that the Blackpool Multi-Agency Risk Assessment Conference (MARAC) is noted as a beacon of excellence. Blackpool is one of the few areas to have children's independent domestic violence advisors who take individual cases and oversee the MARAC process. Safer Peterborough has the provision of a Men's Advice Line for men experiencing domestic abuse.

3.37 The Scrutiny Panel commended the Australian and New Zealand Preventative Model and Strategies for domestic abuse; acknowledging that a number of these processes are replicated in Northamptonshire.

3.38 The Scrutiny Panel was pleased to note that the domestic abuse services in Northampton link in with male victims.

#### **4. Options**

4.1 Cabinet will need to consider the possible options as part of its response to the recommendations.

#### **5. Implications (including financial implications)**

##### **5.1 Policy**

5.1.1 The work of Overview and Scrutiny plays a major part in the development of the Council's policy framework through its work programme.

5.1.2 The report and its recommendations have policy implications in relation to interpersonal violence. Cabinet's response will need to consider these issues in detail.

##### **5.2 Resources and Risk**

5.2.1 Cabinet will need to consider the resourcing issues for the recommendations made.

##### **5.3 Legal**

5.3.1 Legal issues will need to be considered as part of Cabinet's response to the recommendations.

##### **5.4 Equality**

5.4.1 Equality issues will need to be considered as part of Cabinet's response to the recommendations.

##### **5.5 Consultees (Internal and External)**

5.5.1 The Committee consulted and took evidence from a variety of sources as detailed in paragraph 3.5 of this report.

## 6. Background Papers

- Overview and Scrutiny Committee report – Interpersonal Violence (March 2015)
- Minutes of the meeting of the Overview and Scrutiny Committee – 23 March 2015

**Report Author and Title:** Tracy Tiff, Scrutiny Officer, on behalf of Councillor Jamie Lane,  
Chair, Overview and Scrutiny Committee

**Telephone and Email:** 0300 330 7000, email: [tiff@northampton.gov.uk](mailto:tiff@northampton.gov.uk)



Appendices: 0
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# OVERVIEW & SCRUTINY VIEWS AND RECOMMENDATIONS

## TO CABINET 15 JULY 2015

Report Title	RECOMMENDATIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE – KEEP NORTHAMPTON TIDY
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**Agenda Status: PUBLIC**

### 1. Purpose

- 1.1 To present to Cabinet for consideration, the comments and recommendations of the Overview and Scrutiny Committee on the findings of the Review – Keep Northampton Tidy.
- 1.2 Members of Cabinet have been issued with a copy of the full report. All Overview and Scrutiny review reports are published on the Overview and Scrutiny page on the Council's Webpage and a copy of this report can be located: [www.northampton.gov.uk/scrutiny](http://www.northampton.gov.uk/scrutiny) - Previous Scrutiny Reviews.

### 2. Recommendations

- 2.1 The Overview and Scrutiny Committee recommends to Cabinet that:

#### **Keep Northampton Tidy**

- 2.1.1 Investigate the wider use of the successful NBC Report It App., such as the inclusion of a facility to report tree issues, and used as a channel to request and co-ordinate community action such as litter picks. Consider extended to include NCC issues within the borough.
- 2.1.3 All Councillors are sent details of the Report It App., how it works and details of the Report It App. are included in the Induction Pack for all Councillors.
- 2.1.4 A Usage Log for the Report It App. is produced on an annual basis.

- 2.1.5 Officers, such as Neighbourhood Wardens, are charged to use adhesive stickers over illegal fly-posts advertising events indicating cancellation of the event in appropriate cases and removing outdated fly-posts.
- 2.1.6 Officers from Planning Services rigorously pursues perpetrators to illegal advertising/flyposting with a view to prosecution. The Scrutiny Panel recognises legislative weaknesses regarding flyposting and asks that Cabinet lobbies MPs for a change in legislation to make it easier to prosecute in respect of this issue.
- 2.1.7 Funding of £2,000 is made available for:
- i. Officers to be charged with disseminating portable ashtrays in the town centre.
  - ii. "Do not feed the pigeons" signs to be erected in various locations in the town centre.
- The provision of chewing gum boards is investigated on a cost benefit basis.
- 2.1.8 To enhance an area, empty brick or similar highway planters in situ in the town centre are, either filled with various foliage, removed or topped with a hard surface.
- 2.1.9 Officers are instructed to contact supermarkets highlighting the problem of abandoned shopping trolleys in the town and encouraged to participate in a trolley collection schemes.
- 2.1.10 Through the Planning Conditions, supermarkets and similar shops are required to have mechanisms installed to prevent trolleys being removed from site.
- 2.1.11 All Councillors are provided with details of the Shop Front Cleaning Orders (Community Protection Notices) and Street Litter Control Notices Legislation, the guidance to this Legislation when it becomes available and other relevant Legislation.
- 2.1.12 All relevant Agencies are encouraged to come together at budget planning time, with the aim of making a contribution to the cleanliness and community safety of the town.
- 2.1.13 Cabinet considers the gating of jetties at night in the town centre that are currently subject to anti-social behaviour.

### **Keep Northampton Tidy Campaign**

- 2.1.14 Information about resources available is published on the Council's website.
- 2.1.15 In recognising their success, Cabinet explores the effectiveness of Kangaroo Runs.
- 2.1.16 Additional funding of £5,000 per year is allocated for five schemes with Junior Wardens and education activities.

- 2.1.17 The viability of running a National Citizen Scheme (NCS) to attract mid-late teenagers involvement is investigated.
- 2.1.18 Community Clean Ups are co-ordinated so that they supplement the cleansing regime of the Environmental Services contract.
- 2.1.19 Campaigns, such as Community Clean Ups, are publicised both on the Council's webpage and by the organisers of the Community clean ups.
- 2.1.20 Community (Parish) Enhancement Teams are encouraged to undertake more work within the town.

### **Gateways into the town**

- 2.1.21 Where possible, co-ordinated working between the Local Authorities and the Highways Agency regarding major highway closures to enable litter picking to take place during closure periods.
- 2.1.22 Where practical, the Local Authority and the Highways Agency arranges anti-littering campaigns at service stations.
- 2.1.23 Post April 2015, the Highways Agency is contacted to ask that it reviews its grass cutting schedule to include amenity cuts, in addition to safety/visibility cuts and litter picking schedules, along the A45 throughout the borough; and that MPs are contacted in this respect.
- 2.1.24 Planning Services, Northampton Borough Council, together with the Highways Agency, explores improvements to gateways including signage, such as "Welcome to Northampton" signs to be erected on the entrance to Northampton on the A45 at Billing and at Junction 15 (M1).
- 2.1.25 The Highways Agency is asked to de-clutter signage, in particular around Junction 15(M1).

### **Purple Flag Accreditation**

- 2.1.26 A time limited Action Plan in respect of the 30 criteria of the Purple Flag Accreditation is produced; with the aim of exploring the feasibility of entering an application for Purple Flag Accreditation for Northampton town centre.

## **3. Background and Issues**

- 3.1 The purpose of the review was
  - To undertake a review regarding implementing a 'Keep Northampton Tidy' campaign with an accent on preserving wildlife and encouraging children (and adults) to take an interest in their surroundings, to include Community Clean Ups and 'Northampton in Bloom.'
  - A review of the problem of littering and fly-tipping, particularly in un-adopted roads and the gateways into the town.
  - To explore opportunities to enhance the gateways into the town.
- 3.2 Following approval of its work programme for 2014/2015, the Overview and Scrutiny Committee, at its meeting in April 2014 commissioned Scrutiny Panel 3 to

undertake the review – Keep Northampton Tidy. An in-depth review commenced in May 2014 and concluded in March 2015.

- 3.3 A Scrutiny Panel was established comprising Councillor Tony Ansell (Chair); Councillor Sivaramen Subbarayan (Deputy Chair); Councillors Penny Flavell, Mick Ford, Phil Larratt, Matt Lynch, Dennis Meredith and Winston Strachan. Vanessa Kelly, Executive Officer, Northamptonshire Waste Partnership, was co-opted to the review.
- 3.4 This review links to the Council's corporate priorities, particularly corporate priority 2 – invest in safer, cleaner neighbourhoods (creating an attractive, clean and safe environment.)
- 3.5 The Scrutiny Panel established that the following needed to be investigated and linked to the realisation of the Council's corporate priorities:
- Background data such as:
    - The National Fly-Tipping Prevention Group – Fly-tipping Framework: A National Framework for England for tackling fly-tipping
    - Relevant Planning and Environmental Legislation
    - Performance data and statistics regarding fly-tipping
  - Relevant background reports
  - Best practice data, such as Local Authorities and campaigns elsewhere
  - Desktop research
  - Evidence from expert internal witnesses:
    - Cabinet Member for Regeneration, Planning and Enterprise
    - Director for Regeneration, Enterprise and Planning
    - Cabinet Member for Community Engagement
    - Cabinet Member for Environmental Services
    - Corporate Communications Unit, NBC
    - Neighbourhood Wardens and Environmental Health Manager, NBC
  - Evidence from expert external witnesses
    - Northampton BID
    - Relevant National organisations, such as Keep Britain Tidy
    - Environment Agency
    - The Canal & River Trust
    - Highways Authority, NCC
    - Highways Agency
    - Network Rail
    - Northants Police
    - Parish Councils
    - Relevant Service Directors – Daventry District Council, South Northants and Wellingborough Council
  - Various site visits

3.6 After all of the evidence was collated the following conclusions were drawn:

3.7 Evidence gathered highlighted that there were  $\frac{3}{4}$  million fly-tipping incidents reported in England last year.

### **Keep Northampton Tidy**

3.8 The Keep Britain Tidy Survey 2012/2013 highlighted that the greatest improvement is in detritus and staining. One of the most visible manifestations of poor local environment is graffiti; with just 3% of the places surveyed having an unacceptable level of graffiti. Nevertheless, there has not been a significant improvement in the number of places meeting the required standard regarding littering and an increase in the number of places having fast food litter.

3.9 The Scrutiny Panel noted that Northampton Borough Council has taken successful prosecutions regarding littering. However, it was realised that prosecutions have become more difficult by the recent control of evidence gathering, for example, use of CCTV – surveillance criteria has been tightened up. Previously, Senior Officers had the power to authorise officers to use covert surveillance but this is now not possible, a request must be put through the courts. An application for CCTV covert surveillance is currently pending.

3.10 The Scrutiny Panel was concerned about the amount of fly-tipping that is seen in alleyways. It realised that the removal of fly-tipping on public land is the responsibility of the Local Authority. Should the Local Authority decide to remove fly-tipping from private land it can, but this has financial implications.

3.11 The Highways Agency has launched a national Littering Strategy to investigate how other Agencies deal with littering. The Northampton Waste Partnership is working on an Anti-Littering Campaign.

3.12 The Scrutiny Panel highlighted that cigarette butts can take up to two years to bio grade and plastic bottles and glass indefinitely. It supported the dissemination of portable ashtrays.

3.13 The Scrutiny Panel was concerned that the last day of the school term can be a problem as often some of the school leavers will have parties in parks, leaving a lot of litter.

3.1.4 In receiving background data, the Scrutiny Panel was pleased to note that the missed bins performance indicator was doing very well.

3.15 The Scrutiny Panel observed problems with chewing gum around the town. Similar problems were also seen during a site visit to another town.

3.16 The importance and value of the Report it app. was noted. By October 2014, 983 individuals have used the Apple platform which has been in existence for over year. 270 have accessed the Android app. which was released in April 2014. The Scrutiny Panel felt that all borough Councillors should be made aware of the app,

and how it works. The Scrutiny Panel was pleased that the “Report It” app. was evolving but felt that the use of the app. could be widened further, such as the inclusion of a facility to report tree issues, such as over-hanging trees and used as a channel to request and co-ordinate community action such as litter picks.

3.17 The Scrutiny Panel felt that the planting of foliage in brick planters would enhance an area. For example, the tyre planters in Victoria Gardens were admired; giving the area a sense of community pride.

3.18 The Scrutiny Panel was pleased that investigations are taking place regarding the removal of big waste bins outside commercial properties in the town centre.

3.19 Fly-posting is a form of littering and can sometimes be perceived as dangerous to drivers by distracting them. The Scrutiny Panel conveyed its concerns about fly-post advertising, noting previous campaigns whereby adhesive stickers stating “event cancelled” had been placed over illegal flyposting worked very well.

3.20 The Scrutiny Panel observed the problem with pigeons, agreeing the signage “*Please do not feed the pigeons*” that was seen in Peterborough was very useful.

3.21 Street Drinkers are a difficult client group to work with due to their chaotic lifestyles and complex needs. It is therefore important to have good partnership working in place in order to address a wide range of issues. Northampton has established a multi-Agency approach, in order to effectively utilise available interventions and enforcement tools.

The Scrutiny Panel highlighted that Street Drinkers do not make the town look attractive, and create littering such as empty bottles and cans. There is a need to look at how the multi-Agency approach to Street Drinkers is working. There is a need to look at the town as a whole. As part of the Overview & Scrutiny Committee role, in meeting their responsibilities under the Crime and Disorder (Overview and Scrutiny) Regulations 2009, a bi annual report from the Community Safety Partnership (CSP) is provided.

3.22 Evidence received highlighted the problem of abandoned shopping trolleys. The Scrutiny Panel felt it would be useful for supermarkets in the town to be contacted to emphasise this problem to them.

3.23 The Shop Front Cleaning Orders (Community Protection Notices) and Street Litter Control Notices has only recently become legislation. Guidance on the legislation is awaited. The Scrutiny Panel acknowledged the importance of this new legislation and felt it was important that all Members should receive details of it.

## **Keep Northampton Tidy - Campaigns**

- 3.24 The evidence received highlighted the need for a range of methods to be used to raise people's awareness and their roles in keeping Northampton tidy. Campaigns such as posters, press releases, use of social media and the media would be useful. It was noted that Campaigns that engage participants and give them some ownership have worked well previously; for example, children designing an anti-littering poster with the winning design being used on the poster. The Scrutiny Panel felt that additional funding for Junior Wardens and education activities would be useful in helping keep Northampton tidy.
- 3.25 The Scrutiny Panel emphasised the importance of engaging with the community. Evidence received suggested that people are less likely to litter if they feel a sense of pride in and responsibility for their area.
- 3.26 The Scrutiny Panel noted the effectiveness of Kangaroo Runs. However, funding of the initiative can be an issue as some areas of the town suffer from fly-tipping more than others. It would be useful for a budget to be made available for initiatives such as Kangaroo Runs. Each Kangaroo Run costs around £750.
- 3.27 The Scrutiny Panel felt that more work is needed regarding streamlining Community Clean Ups so that they are co-ordinated to supplement the cleansing regime of the contract. The Scrutiny Panel also considered that there is potential to publicise campaigns, such as Community Clean Ups.
- 3.28 The Scrutiny Panel agreed that education is a key issue in solving littering problems.
- 3.29 Littering campaigns at service stations would be useful.
- 3.30 Desktop research undertaken noted that Braintree District Council has carried out a number of programmes aiming to make the environment cleaner and greener; including anti-littering messages to a variety of target audience. "Love Essex – Anti-Littering Campaign" ran throughout June and July 2014 and was supported by Keep Britain Tidy. The Campaign comprised various roadshows and school visits; the aim of which was to spread the word to communities.

## **Gateways into the town**

- 3.31 The Scrutiny Panel accentuated the need to improve the gateways into the town, in particular the A45. It felt that the grass cutting scheduled needed enhancing but the Scrutiny Panel realised that the Highways Agency currently undertakes grass cutting in the interests of safety/visibility rather than for amenity. There is also a need to work with the Highways Agency regarding litter picking schedules on the main routes into the town. In its evidence, the Highways Agency confirmed that

post April 2015 the grass cutting schedule may be able to be reviewed in this respect.

- 3.32 The Scrutiny Panel noted that Network Rail has a response time set of 20 days for all service requests made via its helpline 08457 11 41 41. It will get to cases and assess degree of work required and determine what is required to remove and make good any issues. Network Rail then plans the works within its teams to rectify the issues. Anything deemed offensive to the public is removed as soon as possible.
- 3.33 The Scrutiny Panel stressed the need for joined up working, such as during motorway closures, it would be useful for litter picking to take place. It was acknowledged that this is not always convenient as road works usually take place during night-time hours. The fly-tipping guidance produced by the National Fly-tipping Prevention Group is a useful model on collaborative working.
- 3.34 The Scrutiny Panel emphasised the need for a “Welcome to Northampton” sign. It was acknowledged that a request had been submitted to the Highways Agency for the erection of the signs but installation costs were high. Extra finance made available for gateways and signage, such as “Welcome to Northampton” would be useful.
- 3.35 Evidence gathered detailed that over the last year Northamptonshire Highways has operated a county-wide sign de-cluttering scheme. This scheme looks to remove redundant signs and posts from the highway network. Over the last year in Northampton Borough a number of different sign types and post have been removed.

### **Purple Flag Accreditation**

- 3.36 The Scrutiny Panel recognised that Purple Flag Accreditation can raise the profile of a town centre. It acknowledged that accreditation is dependent upon 30 key factors and street cleansing is only a small part of this. The cleanliness of the centres is assessed under the well-being section of the criteria. There are costs for towns and cities to apply to be accredited with the Purple Flag. Costs vary dependent upon the population. Costs for Local Authorities with a population of over 200,000 are £3,000 and £1,000 for a 12 months light touch fee to maintain the standard. It was realised that it could take time for towns and cities to achieve the 30 criteria of the Purple Flag Accreditation.

## **4. Options**

- 4.1 Cabinet will need to consider the possible options as part of its response to the recommendations.

## **5. Implications (including financial implications)**

### **5.1 Policy**



5.1.1 The work of Overview and Scrutiny plays a major part in the development of the Council's policy framework through its work programme.

5.1.2 The report and its recommendations have policy implications in relation to keep Northampton tidy. Cabinet's response will need to consider these issues in detail.

## **5.2 Resources and Risk**

5.2.1 Cabinet will need to consider the resourcing issues for the recommendations made.

## **5.3 Legal**

5.3.1 Legal issues will need to be considered as part of Cabinet's response to the recommendations.

## **5.4 Equality**

5.4.1 Equality issues will need to be considered as part of Cabinet's response to the recommendations.

## **5.5 Consultees (Internal and External)**

5.5.1 The Committee consulted and took evidence from a variety of sources as detailed in paragraph 3.5 of this report.

## **6. Background Papers**

- Overview and Scrutiny Committee report – Keep Northampton Tidy (March 2015)
- Minutes of the meeting of the Overview and Scrutiny Committee – 23 March 2015

**Report Author and Title:** Tracy Tiff, Scrutiny Officer, on behalf of Councillor Jamie Lane, Chair, Overview and Scrutiny Committee

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# OVERVIEW & SCRUTINY VIEWS AND RECOMMENDATIONS

TO CABINET 15 JULY 2015

Report Title	RECOMMENDATIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE – POVERTY IN THE TOWN
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**Agenda Status: PUBLIC**

## 1. Purpose

- 1.1 To present to Cabinet for consideration, the comments and recommendations of the Overview and Scrutiny Committee on the findings of the Review – Poverty in the Town.
- 1.2 Members of Cabinet have been issued with a copy of the full report. All Overview and Scrutiny review reports are published on the Overview and Scrutiny page on the Council's Webpage and a copy of this report can be located: [www.northampton.gov.uk/scrutiny](http://www.northampton.gov.uk/scrutiny) - Previous Scrutiny Reviews.

## 2. Recommendations

- 2.1 The Overview and Scrutiny Committee recommends to Cabinet that:
- 2.1.1 The definition of poverty, as devised by the Scrutiny Panel (Poverty in the Town), is used by Northampton Borough Council:
- Have nothing set aside for emergencies
  - Cannot replace broken goods or furniture
  - Can't afford their children's school uniforms, or the cost of school trips
  - Have no spare money for holidays, hobbies or leisure activities
  - Can't afford to keep their homes warm
  - Can't afford to participate in social activities and customs of their community
- 2.1.2 Northampton Borough Council actively promotes of the work of Voluntary Sector organisations, such as Charity Link, Citizens Advice Bureau and Community Law via the Council's website, within the One Stop Shop, as part of outreach activities, such

as tenants' conferences, and by having a regular information stand on the town's market.

- 2.1.2 Northampton Borough Council works with the Director of Health, Northamptonshire County Council, in the promotion of national health and wellbeing awareness campaigns in Council facilities such as the One Stop Shop and through links available on the Council's website.
- 2.1.3 Northampton Borough Council works with the Voluntary and Community Sector regarding the introduction of a strong referral network amongst Agencies.
- 2.1.5 Northampton Borough Council allotment holders are informed of the Restore Northampton Project and provided with details of how they can provide assistance to the Project.
- 2.1.6 Northampton Borough Council and Voluntary Impact Northampton work together to inform people of, and promote both the smaller charities and the high profile charities.
- 2.1.7 Northampton Borough Council promotes the work of smaller scale charities in the Council's One Stop Shop, through links on the Council's website and considers how it can link businesses with smaller charities.
- 2.1.8 Northampton Borough Council promotes the work of Northamptonshire Credit Union to encourage people to use it as an alternative to payday loans.
- 2.1.9 Northampton Partnership Homes is asked to provide budget management training and money advice (including information about avoiding and mitigating sanctions) for its tenants; ahead of the introduction of Universal Credit.
- 2.1.10 Northamptonshire Partnership Homes is asked to promote the work of Northamptonshire Credit Union to its tenants.

### **3. Background and Issues**

- 3.1 The purpose of the review was to review poverty in the town to ascertain whether it is a serious issue:
  - Whether it growing and more generally what are the trends (including migration)
  - What are the causes of poverty locally?
  - What can public services do in this time of austerity?
  - What can other groups/individuals do to help?
  - What the impact is, if any, is there on the economy, crime, health and education
- 3.2 The Overview and Scrutiny Committee, at its work programming event in March 2014, agreed to include a review of poverty in the town. This was an issue that had been suggested by the public as an area for future Scrutiny review. The Overview and Scrutiny Committee commissioned Scrutiny Panel 2 to undertake the review. An in-depth review commenced in May 2014 and concluded in March 2015.

- 3.3 A Scrutiny Panel was established comprising Councillor Elizabeth Gowen (Chair); Councillor Brian Sargeant (Vice Chair); Councillors Rufia Ashraf, and Lee Mason; together with other non-Executives Councillors Dennis Meredith, Christopher Malpas and Beverley Mennell. County Councillor Winston Strachan, Chair Transport Scrutiny Committee, Northamptonshire County Council, (NCC), was co-opted to the review.
- 3.4 This review links to the Council's corporate priorities, particularly corporate priority 7 - promoting health and wellbeing and corporate priority 8 – responding to your needs.
- 3.5 The Scrutiny Panel established that the following needed to be investigated and linked to the realisation of the Council's corporate priorities:

- Background data, including:
  - Presentation to set the scene: To identify the prevalence of the problem locally
  - Relevant national background research papers, such as poverty and welfare strategies
  - Relevant findings from the Scrutiny Review: Impact of the Welfare Reform Act
  - Relevant Legislation
  - Relevant data, including relevant data such as payroll information, poverty indicators, activity costs, employment trends, demographics (national and local)
- Best practice and successful initiatives in Northampton and comparable Local Authorities
- Witness Evidence:

- 3.6 After all of the evidence was collated the following conclusions were drawn:

### **Definition of Poverty**

- 3.6 The Scrutiny Panel noted that there is no one definition of poverty used in the UK and therefore felt it was important for its own definition of poverty to be agreed and used throughout this review:

- Have nothing set aside for emergencies
- Cannot replace broken goods or furniture
- Can't afford their children's school uniforms, or the cost of school trips
- Have no spare money for holidays, hobbies or leisure activities
- Can't afford to keep their homes warm
- Can't afford to participate in social activities and customs of their community

## Statistical data and general trends

- 3.8 Evidence gathered highlighted that Northampton is no different to many large towns in the country, in that deprivation is present in a number of areas. As detailed in section 3.2.1 of the Overview and Scrutiny report, seven out of the 129 local “super output areas” in Northampton are in the top 10% most deprived, 27 in top 20%. These are in wards such as Castle, Spencer, Lumbertubs, Thorplands, St Davids, Delapre. These statistics are in relation to the old Borough wards. 66% of Northampton Borough Council (NBC) tenants are in receipt of full or partial housing benefit.
- 3.9 The Scrutiny Panel noted that there are 3.5 million children living in poverty in the UK (27 per cent of children). As at May 2013 there were 8,360 children (18.7%) in Northampton living in families in receipt of out of work benefits. As at 31 March 2013, long-term unemployed figures indicate that in Northampton 3,970 Job Seekers Allowance /Income Support claimants have been claiming benefits for at least three out of the preceding four years. In 2012, the number of households in fuel poverty in England was estimated at around 2.28 million, representing approximately 10.4 per cent of all English households. The East Midlands had the second highest rate of fuel poverty (with a fuel poverty rate of 13%).
- 3.10 Evidence received detailed that Welfare Reform changes have greatly increased the number of customers who face a reduction of Housing Benefit and there has been a corresponding increase in Discretionary Housing Payment (DHP) applications. The Scrutiny Panel realised that awards of DHP can be the difference between a tenant affording to pay their rent and thereby avoiding falling into arrears.
- 3.11 Evidence received demonstrated that some individuals and families on low incomes and/or in receipt of state benefits (working age) are struggling financially and in some cases this is leading to the accrual of debt. Reported factors being the impact of a series of Welfare Reforms, wage restrictions and the cost of living increase.
- 3.12 The overall Council Tax collection rate fell by 0.4 percentage points, only its second fall since its inception in 1991. Collection rates fell in 15% of Councils that introduced low minimum payments and in 63% of those with high minimum payments.
- 3.13 Statistics showed that employed claimants make up around 21% of housing benefit claimants compared to 11% five years ago. The number of Northampton households capped (total number of benefit) from 15 April 2013 to May 2014 was 135. 1,068 Northampton Social Rented Sector tenants are currently subject to a weekly reduction in their housing benefit. The average reduction equates to £16.10. In 2011/12 NBC made 333 Discretionary Housing Payment (DHP) awards to 69 individual DHP applicants. In 2012/13 the number of DHP awards increased by 81% and in 2013/14 the increase [over 11/12] was 310%.

## **Initiatives in identifying and delivering solutions to tackle poverty in Northampton**

- 3.14 Local Authorities, and other key Agencies, have a number of processes in place to assist people in poverty, such as advice and support, aimed at preventing debt as well as that designed to assist tenants who are already in arrears offered is by Housing Services, Northampton Borough Council. The advice and support is aimed at preventing debt as well as that designed to assist tenants who are already in arrears.
- 3.15 The Scrutiny Panel welcomed the fact that the Tenancy sign up process has recently been amended and is now undertaken within the one stop shop at the Guildhall.
- 3.16 The Scrutiny Panel was pleased to note that work is complete on improving the energy efficiency of Council dwellings in St James and Semilong. Similar energy efficiency improvements are planned and costed in the Asset Management Strategy that Northampton Partnership Homes will be adopting.
- 3.17 The Scrutiny Panel felt that promoting the services of the Credit Union could help to prevent individuals obtaining loans with huge interest rates.
- 3.18 The Scrutiny Panel emphasised the need for people to be aware of the services and assistance available by service providers, Agencies and Charities.
- 3.19 During the review, the Scrutiny Panel was pleased to note that Northampton Borough Council confirmed that it would ensure that all of its employees are paid at least the living wage. However, evidence detailed that an estimated 5.24 million people are being paid less than the living wage, up 400,000 in the past year (based on analysis by accountancy firm KPMG).

## **Economy, crime, health and education**

- 3.20 The Scrutiny Panel concluded that it is difficult to establish if poverty is actually a main causal factor of crime within these areas without undertaking detailed analysis, utilising a wide range of data and demographic information. To date no specific analysis looking specifically at poverty and crime has been undertaken for Northampton.
- 3.21 The Scrutiny Panel realised that if people do not have the basic resources in life such as keeping warm, nutrition, access to physical activity, there is potential for social isolation. Poverty is a big agenda and there is a need to focus on the areas that make a difference to health and wellbeing.
- 3.22 People have lifestyle choices but choices are often limited when living in poverty; such as what to eat, keep warm and leisure activities; there is a need to look at where the Local Authority can intervene.
- 3.23 Living conditions, such as damp, can be a key concern; this is most important for the frail, elderly and young children.
- 3.24 Regarding the gap in life expectancy between the most affluent and those living in poverty, the Scrutiny Panel felt that education is key. For example encouraging

people, in particular men, to visit their GP to have regular health checks and stop smoking.

- 3.25 The evidence received highlighted that University education helps to raise the aspirations of the local economy; by having better school education outcomes and more University educated people in Northampton more high quality and high paying employers will be attracted to the town. The University of Northampton offers a number of vocational courses such as lift technology, computer gaming technology and waste management.
- 3.2.6 There is often a link between mental health issues and the ability to cope. For example, individuals who lack the ability to prioritise, organise and manage.
- 3.27 The number of young people not in education, training or work has decreased by 25% over the past three years.

### **Other Groups and Agencies**

- 3.28 The majority of key Agencies know about each other's services and are able to make effective referrals. The Scrutiny Panel felt that this could be improved by an information hub being developed, virtual and physical, which could have a database of literature/information on relevant Agencies/services. The Scrutiny Panel considered that this could be very helpful for, not only Agencies wishing to make referrals, but could also be accessible for the public to find services they need.
- 3.29 The Scrutiny Panel highlighted the need for a strong referral network amongst local Agencies (statutory and voluntary). Signposting is often not always effective for people as they have too many places to visit and relay their situation to. An effective referral network allows full and specific referrals to be made and is less likely to result in the individual not accessing the services they need. Networking events and a robust framework for all Agencies to be clear about their services and access would be a useful tool.
- 3.30 The Scrutiny Panel acknowledged the good work of Restore Northampton recognising the need to see where the Council could add value to the process. For example, how the Council could work together to inform people of the smaller charities in existence; in addition to the high profile ones; how they could donate and how information about the smaller charities could be disseminated; such as promoting the work of smaller scale charities in the Council's One Stop Shop and linking businesses with smaller charities. The Scrutiny Panel further felt that it would be useful to make allotment holders aware of the Project and ask whether they could provide some support to the Restore Northampton project.
- 3.31 The Scrutiny Panel welcomed work that is currently being undertaken with Clinical Commissioning Groups (CCGs) regarding a national awareness programme about cancers.
- 3.32 The Scrutiny Panel reiterated the three recommendations of the Scrutiny Review – Impact of the Welfare Reform Act, noting the link between these and mitigating the impact of poverty:

- Close links into and between the Voluntary Sector and Northampton Borough Council are promoted.
- Active promotion of the work of Voluntary Sector organisations, such as (Charity Link, Citizens Advice Bureau and Community Law) takes place on the Council's website, within the One Stop Shop and as part of outreach activities such as tenants' conferences.
- Service Level Agreements with Voluntary Sector organisations are explicit in relation to the necessity to provide support and advice to customers facing sanction.

### **Other Public Services**

3.33 The Scrutiny Panel conveyed concerns regarding Universal Credit and the fact that the claimant would receive all of their benefits and be expected to budget. It highlighted the need for training on budget management.

3.34 It was felt that sanctions are a key issue to benefit claimants and there is a need for more awareness raising regarding sanctions.

## **4. Options**

4.1 Cabinet will need to consider the possible options as part of its response to the recommendations.

## **5. Implications (including financial implications)**

### **5.1 Policy**

5.1.1 The work of Overview and Scrutiny plays a major part in the development of the Council's policy framework through its work programme.

5.1.2 The report and its recommendations have policy implications in relation to poverty in the town. Cabinet's response will need to consider these issues in detail.

### **5.2 Resources and Risk**

5.2.1 Cabinet will need to consider the resourcing issues for the recommendations made.

### **5.3 Legal**

5.3.1 Legal issues will need to be considered as part of Cabinet's response to the recommendations.



## **5.4 Equality**

5.4.1 Equality issues will need to be considered as part of Cabinet's response to the recommendations.

## **5.5 Consultees (Internal and External)**

5.5.1 The Committee consulted and took evidence from a variety of sources as detailed in paragraph 3.5 of this report.

## **6. Background Papers**

- Overview and Scrutiny Committee report – Poverty in the Town (March 2015)
- Minutes of the meeting of the Overview and Scrutiny Committee – 23 March 2015

**Report Author and Title:** Tracy Tiff, Scrutiny Officer, on behalf of Councillor Jamie Lane, Chair, Overview and Scrutiny Committee

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Appendices  
9



**NORTHAMPTON**  
BOROUGH COUNCIL

## CABINET REPORT

<b>Report Title</b>	<b>FINANCE AND MONITORING OUTTURN REPORT 2014/2015</b>
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**AGENDA STATUS: PUBLIC**

<b>Cabinet Meeting Date:</b>	15 July 2015
<b>Key Decision:</b>	No
<b>Within Policy:</b>	Yes
<b>Policy Document:</b>	No
<b>Directorate:</b>	Management Board
<b>Accountable Cabinet Member:</b>	Cllr M Hallam
<b>Ward(s)</b>	N/A

### 1. Purpose

- 1.1 This report sets out the financial outturn position for the Council's General Fund, Housing Revenue Account (HRA), Capital Programme and Northamptonshire Partnership Homes (NPH) for the financial year 2014/15.

### 2. Recommendations

- 2.1. That Cabinet note the outturn for the General Fund and Housing Revenue Account for the financial year 2014/15 as set out at **Appendix 1** and **Appendix 6**.
- 2.2 That Cabinet note the contributions to General Fund Revenue Earmarked Reserves as shown in **Appendix 3**.
- 2.3 That Cabinet note the net movement in Housing Revenue Account Reserves and working balances as set out at **Appendix 7**.
- 2.4 That Cabinet note the outturn for the Council's General Fund and Housing Revenue Account Capital Programmes for 2014/15 and how the expenditure was financed as set out at **Appendix 4** and **Appendix 8**.
- 2.5 That Cabinet approve the carry forward for revenue and capital schemes from 2014/15 into 2015/16.

- 2.6 That Cabinet agree the addition to the General Fund Capital Programme of £6.8m over the next four years for Phase 1 of the Central Museum Redevelopment, funded by the receipt from the sale of the Sekhemka statue. As set out at **Appendix 5**.
- 2.7 That Cabinet note the outturn for Northampton Partnership Homes for the three month period ending 31/3/2015 as set out at **Appendix 9** and approve the setting up of an insurance reserve as detailed in paragraph 3.4.1.

### 3. Issues and Choices

- 3.1 The Council's budget is divided across two accounts, the General Fund and the Housing Revenue Account (HRA). These two accounts, together with their respective sources of funding, are kept entirely separate from each other as required by statute. HRA expenditure and income relate solely to the Council's role as a housing landlord, whilst the General Fund encompasses all other services. Please note that the accounts for the year will include a number of technical accounting adjustments that will be taken in the draft Statement of Accounts to Audit Committee in July.

### 3.2 General Fund

- 3.2.1 The General Fund outturn for controllable service budgets shows an underspend of £2,143k. This is listed in **Table 1** below and detailed in **Appendix 1**.

Table 1 - Controllable Budget Outturn	Revised Budget	Outturn	Variance
	£000	£000	£000
Director of Regeneration, Enterprise and Planning	3,304	3,056	(248)
Director of Housing	1,649	1,428	(221)
Borough Secretary	13,672	12,806	(866)
Director of Customers and Communities	13,276	12,469	(808)
<b>Total Service Controllable Spending</b>	<b>31,901</b>	<b>29,759</b>	<b>(2,143)</b>
Debt Financing	2,097	1,617	(480)
<b>Total Controllable Spending</b>	<b>33,998</b>	<b>31,376</b>	<b>(2,623)</b>

- 3.2.2 Major variations between the revised budget and outturn are set out in more detail in **Appendix 2**. The main variations are:

#### 3.2.2.1 Regeneration, Enterprise and Planning

- Commitments under the Business Incentive Scheme grant yet to be awarded. This surplus has been requested to be carried forward.

#### 3.2.2.2 Borough Secretary

- The realisation of savings following post transfer of back office support to LGSS.
- Saving due to pension auto-enrolment not starting in 2014/15 and transition costs not incurred in 2014/15.

### 3.2.2.3 Customers and Communities

- The recognition of recycling credits and reduced Environmental Services costs mainly due to the non-payment of bonds that are no longer relevant to the contract.

3.2.3 All outturn variations will be reviewed as part of a robust review of the current 2015/16 budget and Medium Term Financial Plan going forward.

3.2.4 **Table 2** below sets out the proposed use of the 2014/15 underspend. The underspend is being used to mitigate risk and ensure The Council can invest in future service improvements and economic initiatives across the Borough.

<b>Table 2 - Use of 2014/15 Underspend</b>	<b>Report ref Paragraph</b>	<b>Variance £000</b>
<b>GF Contribution to Reserves</b>		<b>-2,623</b>
Reduction in Insurance Reserve	3.2.6	-407
Carry Forward Requests	3.2.7	451
Environmental Services contract contribution to reserves	3.2.8	444
Increase in VAT reserve		38
Business Rates Retention	3.2.9	1,137
Financial Pressures Reserve	3.2.10	500
Strategic Investment Reserve	3.2.11	260
Balancing the 16/17 budget position		200
<b>Revised Contribution to Reserves</b>		<b>0</b>

3.2.5 It is important that the Council is able to manage the risks it faces. The Council sets aside monies for the purpose of managing some of the risks it is exposed to. The table above sets out the use of the underspend for 2014/15 with more details in the paragraphs below.

3.2.6 Following receipt of a report from the Council's Insurers, AON, the amount required to be set aside in the insurance reserve has reduced and this reduction has been redistributed to manage other risks being faced.

3.2.7 Specific carry forwards have been requested for use in 2015/16. These include the retention of budget to be paid out in 2015/16 for the Business Incentive Scheme, a small contribution to support Northampton Alive projects and planning income received at the end of 2014/15 which will be required in 2015/16 to process large applications which have been received.

3.2.8 The Council has identified that there is a future risk around the management and procurement of the Environmental Services contract and set some monies aside to manage this in future years.

3.2.9 The volatility that has been experienced surrounding Business Rates from 1 April 2013 has had adverse implications for the Council. The monies set aside will assist with the future accounting treatment of previous year and current year's deficits in funding.

3.2.10 The Council has identified a number of risks, including reducing government funding, increasing service costs and contract management costs. Monies are set aside in the Financial Pressures Reserve to assist with the management of these risks.

- 3.2.11 The Strategic Investment Reserve has been set up to assist the organisation with achieving its strategic objectives and ensuring it has the ability to provide investment to support the organisation to reduce costs or increase income in the future.
- 3.2.12 A key part of the proposed use of the underspend is to close the £0.2m forecast shortfall in 2016/17 budget plans. This will put the Council in a good financial position for 2016/17 in advance of announcements from government about funding levels later in the year.
- 3.2.13 Further details regarding recommended budget revisions and management actions required to ensure that the budget remains in balance will be included in the next budget monitoring report to Cabinet. This will provide a robust basis for the Medium Term Financial Strategy and service delivery planning.

### **General Fund Balances**

- 3.2.14 The Chief Finance Officer has undertaken a risk-based assessment of reserve balances. This assessment suggests that, taking all known risks into account along with the Council's gross expenditure requirement, the minimum level of balances should be in the order of £4.9m. The unaudited outturn shows that this can be achieved as at 31 March 2015.

As part of the budget setting for 2015/16 the reserves of the Council were subject to a robust review which resulted in no change to the minimum level of General Fund balances.

- 3.2.15 The Council also holds General Fund earmarked reserves (excluding technical reserves) of £27.1m to mitigate specific risks to which the Council may be exposed and investing in service improvement. These are detailed in **Appendix 3**.

### **General Fund Capital**

- 3.2.16 The Council's final approved budget for General Fund capital programme expenditure in 2014/15 was £39.63m, a net increase of £20.68m from the original budget of £18.95m. The budget initially increased due to carry-forwards from 2013/14 of £3.5m. During 2014/15 further loans to Northampton Town Football Club (£3m) and Cosworth (£1.4m) were agreed. Contributions from Section 106 contributions to NCC Education and the Highways Agency totalling £3.4m were also added to the capital programme during the year. Other changes largely relate to increases in external financing from grants and contributions and self-funded schemes.
- 3.2.17 The overall capital programme includes revenue expenditure funded from capital under statute (REFCUS). This is expenditure, such as grants to homeowners for disabled facilities, which can be funded from capital resources under statute and regulations.
- 3.2.18 Capital expenditure for 2014/15 totalled £31.65m against the final approved budget of £39.63m, a net underspend of £7.98m (20%). This includes £5.27m in relation to schemes with specific earmarked funding, e.g. specific government grants, section 106 contributions, earmarked reserves or self-

funded borrowing, meaning that any underspend does not create a saving to Northampton Borough Council.

3.2.19 The capital expenditure position by Directorate is summarised in **Table 3** below, with further details set out in **Appendix 4**, along with explanations of the reasons for any significant variances.

<b>Table 3 Capital Expenditure 2014/15</b>	<b>Final Approved Budget</b>	<b>Outturn</b>	<b>Variance</b>
<b>General Fund</b>	<b>£m</b>	<b>£m</b>	<b>£m</b>
Customers & Communities	1.248	1.002	(0.246)
Regeneration, Enterprise & Planning	27.506	22.116	(5.390)
LGSS Managed Budgets	0.235	0.110	(0.125)
Housing General Fund	1.740	1.276	(0.464)
Loans to Third parties	8.900	7.150	(1.750)
<b>Total</b>	<b>39.629</b>	<b>31.654</b>	<b>(7.975)</b>

3.2.20 **Table 4** below shows how the capital programme for 2014/15 has been funded. In line with the approved Capital Strategy and the Treasury Management Strategy, capital receipts have been utilised to fund expenditure on short-life assets whilst prudential borrowing has been used where assets have a longer life.

<b>Table 4 Financing of Capital Programme 2014/15</b>	<b>General Fund</b>

	<b>£m</b>
Borrowing	20.675
Capital Receipts	1.268
Government Grants	3.092
Third Party Contributions	3.905
Revenue Contributions	2.714
<b>Total</b>	<b>31.654</b>

3.2.21 The proposed carry forwards on General Fund Capital Schemes are required to complete schemes and realise the outcomes set out in the original appraisals. Justifications are given against each scheme in **Appendix 4**. After taking account of these carry-forwards, the net saving in funding by corporate borrowing and capital receipts is £0.170m.

3.2.22 **Table 5** below shows the amount of carry forward from 2014/15 into the 2015/16 capital programme. Details are shown on a scheme by scheme basis at **Appendix 4**.

<b>Table 5 General Fund Capital Carry forward 2014-15</b>	<b>£m</b>
<b>General Fund</b>	
Customers & Communities	0.209
Regeneration, Enterprise & Planning	5.112
LGSS Managed Budgets	0.085
Housing General Fund	0.250
Loans to Third Parties	1.750
<b>Total</b>	<b>7.406</b>

3.2.23 The carry forward schemes will be incorporated into the 2015/16 agreed capital programme and monthly monitoring processes.

#### **Addition to Capital Programme - Central Museum Development**

3.2.24 The sale of the Sekhemka statue in 2014 generated a capital receipt of £7.7m, to be used for improvements to the Central Museum. The Council is currently in the process of procuring the old Gaol Block from Northamptonshire County Council for £0.9m. This was approved by Cabinet in September 2014. Plans have been developed for Phase 1 redevelopment of the museum at a cost of £6.8m.

3.2.25 This total expenditure of £6.8m is spread over 4 years as follows:

2015-16	£150,000
2016-17	£645,000
2017-18	£5,775,500
2018-19	£229,500
<b>Total</b>	<b>£6,800,000</b>

3.2.26 Further details are provided in **Appendix 5**.

### **3.3 Housing Revenue Account**

3.3.1 The HRA outturn position shows an underspend on controllable spending of £2.618m. After technical accounting adjustments this position moves to an overspend of £2.345m., This allows for a net contribution to reserves of £3.534m, while the HRA working balance remains unchanged at £5m.

3.3.2 The summary HRA outturn is attached at **Appendix 6**.

#### **Main Variances**

3.3.3 **Table 6** below summarises the main variances detailed in Appendix 6. All outturn variations are already being reviewed to identify ongoing issues which need to be reflected within the current forecast and future year budgets.



<b>Table 6 – HRA Service Budget Outturn</b>	<b>Revised Budget</b>	<b>Outturn</b>	<b>Variance</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Repairs and Maintenance	15,525	14,277	(1,248)
General Management	7,853	7,467	(386)
Special Services	4,053	3,518	(535)
Rents, Rates, Taxes & Other Charges	78	267	189
Increase in Bad Debt Provision	750	216	(534)
Capital Charges	12,211	12,422	211
Interest and Financing	6,246	6,011	(235)
Other Minor Variations	(47,905)	(47,713)	193
<b>HRA Net Expenditure 2014/2015</b>	<b>(1,189)</b>	<b>(3,534)</b>	<b>(2,345)</b>
Net Contribution to/(from) Reserves	1,189	3,534	2,345
<b>Housing Revenue Account Deficit/(Surplus)</b>	<b>0</b>	<b>0</b>	<b>0</b>

The major variations between the revised budget and outturn are as follows:

- 3.3.4 Repairs and Maintenance: - Mainly due to capitalisation of eligible void works identified and a lower level of work undertaken by the Asset Strategy Service.
- 3.3.5 General Management and Special Services – savings as a result of the restructures within the services and the holding of posts vacant pending the implementation of both restructures and the creation of Northampton Partnership Homes.
- 3.3.6 Other Variances:-
- Lower contribution to the Bad Debt Provision than budgeted reflecting on the good performance of managing arrears and also the further delay on implementation of the Welfare reforms and Universal Credit.
  - Lower interest and financing costs reflecting the higher level of balances held on the HRA for the year.
- 3.3.7 Further details regarding recommended budget revisions and management actions required to ensure that the budget remains in balance will be included in the next budget monitoring report to Cabinet.

### **Contribution to HRA Working Balances and Reserves.**

- 3.3.8 The total balance on all HRA reserves and balances at 31 March 2015 is £24.8m. **Appendix 7** details the movement to and from HRA reserves, excluding working balances. Contributions to and from working balances and earmarked reserves are summarised in **Table 7** below.

Cabinet are asked to note the contributions to reserve levels

<b>Table 7 – HRA Working Balances and Reserves</b>	<b>Balance 1 April 2014 £000</b>	<b>Movement in Year £000</b>	<b>Balance 31 March 2015 £000</b>
Working Balance	5,000		5,000
Capital Programme Reserve	12,999	4,068	17,067
Leaseholders Reserve	168	332	500
Service Improvement and Project Reserve	1,395		1,395
Stock Options Appraisal	873	(865)	8
Supporting People Reserve	558		558
Insurance reserve	300		300
<b>Total HRA Balances</b>	<b>21,294</b>	<b>3,535</b>	<b>24,829</b>

### HRA Capital

3.3.9 The Council's final approved budget for HRA capital programme expenditure in 2014/15 was £43.72m, a net decrease of £2.98m from the original budget of £46.70m. The budget initially increased due to carry-forwards from 2013/14, but was subsequently decreased to reflect savings in the Decent homes Programme and other schemes.

3.3.10 HRA Capital expenditure for 2014/15 totalled £29.97m against the final approved budget of £43.72m, a net underspend of £13.75m (31%). The majority of this underspend (£9m) relates to Decent Homes. Nearly £5m of savings were generated by efficiency savings and greater management of contractors and the supply chain. There was also less work required than originally forecast. A carry forward of £5.5m is required to complete remaining Decent Homes works by June 2015. Further details are provided in Appendix 8, along with explanations of the reasons for any significant variances.

3.3.11 **Table 8** below shows how the HRA capital programme for 2014/15 has been funded.

<b>Table 8 Financing of HRA Capital Programme 2014/15</b>	<b>HRA</b>
	<b>£m</b>
Capital Receipts	2.115
Major Repairs Allowance	12.328
Government Grants	15.522
<b>Total</b>	<b>29.965</b>

3.3.12 The proposed HRA carry forwards of £7.77m, as detailed in **Appendix 8** are limited to the completion of the Decent Homes Programme and a few other

specific schemes. The programme for 2015/16 onwards has been reconfigured in line with the latest stock condition survey. Any HRA capital resources becoming available as a result of the underspend and the next revision of the 30-year Business Plan will be allocated to priority improvements and/or new provision.

3.3.13 The carry forward schemes will be incorporated into the 2015/16 agreed capital programme and monthly monitoring processes.

### 3.4 Northampton Partnership Homes (NPH) Outturn

3.4.1 The NPH accounting surplus for the last quarter of 2014/15 was £140k of which £113k has been set aside as a reserve on the back of the Insurance Actuary's professional advice to cover Insurance excesses on any future Public Liability and Employers Liability claims. This leaves £27k which in accordance with the Management Agreement will be adjusted back into the retained HRA in 2015/16 and held in a reserve ring-fenced to NPH service improvements to be drawn down when a specific use is identified.

3.4.2 **Table 9** below summarises the overall NPH outturn position against the residual HRA budget transferred at the time of inception. The main variances against the elements of the Total Fee are shown in **Appendix 9**.

<b>Table 9– NBC / NPH Extract from Pre-Audited Accounts</b>	<b>Original Budget</b>	<b>Actual</b>	<b>Variance</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>
Management Fee	28,056	13,786	(14,270)
Expenditure	28,056	13,532	(14,524)
<b>Operating Surplus Before Financing and Tax)</b>	<b>0</b>	<b>254</b>	<b>(254)</b>
Financing Costs	0	114	(114)
<b>Operating Surplus</b>	<b>0</b>	<b>140</b>	<b>(140)</b>

3.4.3 The original budget made available for the remaining 3 month period of the year was based on the unspent budget at the 5 January 2015. The actual variance of (£14.5m) was mainly down to re-phasing of the HRA Capital programme (£7m) and through efficient management of contractors and the supply chain over the full financial year generating savings of (£5m), as reported in paragraph 3.3.11, of which approximately £4m has been saved by greater management of contractors and the supply chain over the full year and the re-phasing of the remaining Decent Homes work into 2015/16 of £5.5m.

### 3.5 Choices (Options)

3.5.1 Cabinet is invited to note the report and the explanations of the actual outturn on controllable income and expenditure for the General Fund, Housing Revenue Account, Capital Programme and Northamptonshire Partnership Homes.

- 3.5.2 Cabinet is asked to note the movements in the General Fund and HRA reserves.
- 3.5.3 Cabinet is asked to agree the capital and revenue budgets to be carried forward to 2015/16.
- 3.5.4 In determining the recommendations set out in the report the Chief Finance Officer and Management Board, in conjunction with the appropriate Cabinet Member, have considered the options open to the Council. The recommendations made ensure the Council:
- continues to support its capital programme projects by seeing them to completion,
  - manages its financial/service risks through the creation of appropriate reserves,
  - supports NPH by reinvesting unspent monies (see paragraph 3.4.3), and
  - investment is made in its museum service (see paragraph 3.2.24 to 3.2.26).

#### **4. Implications (including financial implications)**

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##### **4.1 Policy**

- 4.1.1. Actual outturn impacts upon the level of reserves.

##### **4.2 Resources and Risk**

- 4.2.1 This report informs Cabinet of the outturn for the General Fund, Housing Revenue Account, Capital Programme and Northamptonshire Partnership Homes for 2014/15. The impact of individual outturn variances needs to be assessed against current and future years' budgets.

##### **4.3 Legal**

- 4.3.1 There are no specific legal implications arising from this report.

##### **4.4 Equality**

- 4.4.1 There are no specific equality implications arising from this report.

##### **4.5 Consultees (Internal and External)**

- 4.5.1 Chief Executive, Directors, Heads of Service and Budget Managers have been consulted.

##### **4.6 How the Proposals Deliver Priority Outcomes**

- 4.6.1 Annual outturn reporting contributes to the priority of delivering value for money to protect local services by sustaining effective and prudent financial management.

#### **4.7 Other Implications**

4.7.1 The Appendices are set out as follows:

1. General Fund Outturn 2014-15
2. General Fund - Service Budget Outturn Position 2014/15
3. Extract of General Fund Earmarked Reserves Movements 2014/15
4. General Fund Capital Programme 2014/15 - Outturn and Carry Forwards
5. Central Museum Proposed Works
6. Summary of Housing Revenue Account Outturn Position 2014/15
7. Summary of HRA Earmarked Reserves 2014/15
8. HRA Capital Programme 2014/15 - Outturn and Carry Forwards
9. Northampton Partnership Homes Outturn 2014/15

#### **5. Background Papers**

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5.1 Cabinet Reports – Budget Setting and Budget Monitoring throughout 2014/15

**Glenn Hammons**  
**Chief Finance Officer (Section 151 Officer)**  
**0300 330 7000**

**General Fund Summary Outturn 2014/15**

**Appendix 1**

**Key**

"(") figure denotes a budget underspend or an income budget

"+" figure denotes a budget overspend or an expenditure budget

	<b>Revised Budget £000</b>	<b>Period 10 Projected Outturn £000</b>	<b>Actual Outturn £000</b>	<b>(Under) / Over Spend £000</b>
Director of Regeneration, Enterprise and Planning	3,304	3,594	3,056	(248)
Director of Housing	1,649	1,544	1,428	(221)
Borough Secretary	13,672	14,285	12,806	(866)
Director of Customers and Communities	13,276	14,632	12,469	(808)
<b>Total Service Controllable</b>	<b>31,901</b>	<b>34,055</b>	<b>29,758</b>	<b>(2,143)</b>
Interest and Financing	2,097	1,805	1,617	(480)
Net Support Service Recharges and Technical adjustments	(5,702)	(5,702)	(4,739)	963
<b>Total Controllable</b>	<b>28,297</b>	<b>30,158</b>	<b>26,636</b>	<b>(1,660)</b>
Capital Expenditure charged to Revenue Account	0	0	2,714	2,714
Provisions	0	0	983	983
Parish Precepts and Grants	1,056	1,056	1,025	(31)
Government Funding	(13,742)	(13,742)	(16,325)	(2,583)
Council Tax	(13,871)	(13,871)	(13,840)	31
Council Tax Freeze Grant	(148)	(148)	(152)	(4)
Non Specific Grants (mainly New Homes Bonus)	(2,679)	(2,679)	(4,614)	(1,935)
<b>Technical Accounting Adjustments</b>	<b>(29,384)</b>	<b>(29,384)</b>	<b>(30,209)</b>	<b>(825)</b>
<b>General Fund (under)/over spend</b>	<b>(1,087)</b>	<b>774</b>	<b>(3,573)</b>	<b>(2,485)</b>
Net Contribution to/(from) Reserves	<b>364</b>	<b>364</b>	<b>1,746</b>	<b>1,382</b>
<b>General Fund Deficit (Surplus)</b>	<b>(724)</b>	<b>1,138</b>	<b>(1,827)</b>	<b>(1,103)</b>
Balance b/fwd			(3,643)	
<b>Balance c/fwd</b>			<b>(5,470)</b>	

**General Fund Revenue Budget  
Service Budget Outturn Position 2014/15**

**Key**

"(-)" figure denotes a budget under spend or an income budget or improvement in outturn

"+" figure denotes a budget overspend or an expenditure budget or deterioration in outturn

	2014/2015 Revised Budget	Outturn	Outturn Variance	Explanation
	£000	£000	£000	
Asset Management	1,299	1,498	199	Temporary staff engaged to help with a high volume of property projects and to provide capacity to get both capital and revenue works delivered resulted in an overspend of £120k. Volume of work requests for repairs and maintenance has exceeded budget by £42k. £87k reduced NNDR appeal income. These overspends were offset by additional income in relation to various leases and licences (£50k).
Other Buildings & Land	(1,468)	(1,500)	(31)	
<b>Division Total - Asset Management</b>	<b>(169)</b>	<b>(2)</b>	<b>168</b>	
Director of Regeneration, Enterprise and Planning	265	260	(5)	
<b>Division Total - Director of Regeneration, Enterprise &amp; Planning</b>	<b>265</b>	<b>260</b>	<b>(5)</b>	
Head of Major Projects and Enterprise	67	121	54	The overspend is made up of the cost of advertising for the new Head of Service and the Interim cover for the post. The new postholder is now in post.
Major Projects and Enterprise	2,235	2,041	(194)	(£154k) is committed Business Incentive Scheme grant yet to be awarded and this surplus has been requested to be carried forward. (£34k) underspend is due to staff vacancies.
<b>Division Total - Major Projects and Enterprise</b>	<b>2,301</b>	<b>2,162</b>	<b>(140)</b>	
Building Control	(49)	(54)	(5)	
Development Control	(209)	(306)	(97)	
Head of Planning	109	88	(22)	
Joint Planning Unit	169	160	(9)	
Planning & Regn Project Support	106	73	(33)	
Town Centre Team	99	65	(34)	
Planning Policy & Heritage	636	566	(71)	(£63k) underspend is on employee costs as a result of vacant posts and remaining variance is mainly due to the contribution received from another authority towards a study.
Bus Service Contribution	45	45	0	
<b>Division Total - Head of Planning</b>	<b>907</b>	<b>636</b>	<b>(271)</b>	
<b>Directorate Total - Director of Regeneration, Enterprise &amp; Planning</b>	<b>3,304</b>	<b>3,056</b>	<b>(248)</b>	

**General Fund Revenue Budget  
Service Budget Outturn Position 2014/15**

**Key**

"(-)" figure denotes a budget under spend or an income budget or improvement in outturn

"+" figure denotes a budget overspend or an expenditure budget or deterioration in outturn

	2014/2015 Revised Budget	Outturn	Outturn Variance	Explanation
	£000	£000	£000	
Director of Housing	127	1	(125)	Staff cost savings as a result of vacant posts (£106k).
<b>Division Total - Director of Housing</b>	<b>127</b>	<b>1</b>	<b>(125)</b>	
Home Choice & Resettlement	444	188	(256)	Primarily staff costs as a result of vacant posts (£216k).
Housing Options	729	623	(107)	(£87k) Due to staff savings as a result of vacant posts.
Head of Housing Needs	132	136	4	
Travellers Sites	25	57	32	
Private Sector Housing Solutions	127	321	194	£170k Temporary Accommodation costs. £34k due to temporary staff costs and £75k consultancy costs both additional costs of covering vacant positions. Offset by surplus income (£81k) generated from the empty homes scheme.
Housing Strategy	65	102	37	
<b>Division Total - Head of Strategic Housing</b>	<b>1,522</b>	<b>1,426</b>	<b>(96)</b>	
<b>Directorate Total - Housing</b>	<b>1,649</b>	<b>1,428</b>	<b>(221)</b>	
Director of Resources	0	0	0	
Financial Services	0	0	0	
Audit	215	150	(65)	Reduction in number of reviews carried out by Internal Audit (£49k). Rebate received from Audit Commission (£26k). Recharge to HRA £10k less than budget.
Non Distributed Costs	4,879	4,711	(168)	Underspend on severance pension costs (£124k). Added years payments (£15k) less than budget. NBC no longer falling within the scope of the Carbon Tax Scheme (£74k).
Investments	0	0	0	
Exchequer Services	0	0	0	
Corporate Finance	167	172	5	
Benefits	(1,681)	(1,780)	(99)	Underspend on Council Tax Rebate.
Head of Finance & Resources	0	0	0	
Revenues	(913)	(970)	(57)	(£85k) variance in Cost of Collection - Council Tax mainly due to change to bad debt provision being less than budgeted and £35k variance on Cost of Collection - NNDR.
Procurement	0	0	0	
<b>Division Total - Corporate</b>	<b>2,666</b>	<b>2,282</b>	<b>(384)</b>	
Communications	250	300	50	Additional expenditure incurred on advertising Love Northampton and Other Events.
Emergency Planning	52	51	(1)	
Human Resources	0	0	0	
Single Status	0	0	0	
Business Improvement	0	0	0	
Performance and change	123	89	(34)	
<b>Division Total - Business Change</b>	<b>426</b>	<b>440</b>	<b>15</b>	



**General Fund Revenue Budget  
Service Budget Outturn Position 2014/15**

**Key**

"(-)" figure denotes a budget under spend or an income budget or improvement in outturn

"+" figure denotes a budget overspend or an expenditure budget or deterioration in outturn

	2014/2015 Revised Budget	Outturn	Outturn Variance	Explanation
	£000	£000	£000	
Chief Executive	182	177	(5)	
Civic and Mayoral Expenses	93	88	(4)	
Overview & Scrutiny	44	44	1	
Councillor & Managerial Support	535	513	(22)	
Electoral Services	187	109	(78)	There are underspends in Register of Electors on postage (£26k), Professional fees (£8k) and payment for Electors Fees (£12k). There is a nett surplus on European elections of (£33k) which covers costs incurred in other areas.
Land Charges	0	1	1	
Legal	111	(2)	(114)	Additional income of (£213k) has been received from the Enterprise Zone & Admin. Fees on right to buy etc. Part of this income has been use to fund 2 proposed restructures which are currently sitting in this service £110k. Training has been underspent (£10k).
Democratic Services	266	222	(44)	
<b>Division Total - Borough Secretary</b>	<b>1,418</b>	<b>1,152</b>	<b>(266)</b>	
Local Government Shared Service	9,163	8,932	(231)	(£115k) saving due to pension auto-enrolment not starting in 2014/15 and (£72k) transition costs not incurred in 2014/15. Additional contract savings of (£44k).
<b>Division Total - LGSSX</b>	<b>9,163</b>	<b>8,932</b>	<b>(231)</b>	
<b>Directorate Total - Borough Secretary</b>	<b>13,672</b>	<b>12,806</b>	<b>(866)</b>	
Director of Customers & Communities	257	240	(17)	
<b>Division Total - Director of Customers &amp; Communities</b>	<b>257</b>	<b>240</b>	<b>(17)</b>	

**General Fund Revenue Budget  
Service Budget Outturn Position 2014/15**

**Key**

"(-)" figure denotes a budget under spend or an income budget or improvement in outturn

"+" figure denotes a budget overspend or an expenditure budget or deterioration in outturn

	2014/2015 Revised Budget	Outturn	Outturn Variance	Explanation
	£000	£000	£000	
Events	197	349	152	£90K was due to a sponsorship target which was unachievable. The remaining £62K was unbudgeted civic and community events which were supported as requests were received during 14/15.
Museums and Arts	317	327	9	
Town Centre Management	43	61	18	
Car Parking	(849)	(1,070)	(221)	Utility costs were (£56k) less than budget. Income was (£164k) greater than budget primarily due to greater season ticket income.
Bus Station	142	218	76	Security costs were £96k higher than budget for the new bus station, partly due to some additional provision in the initial opening period. This was slightly offset by (£23k) greater income.
Call Care	26	12	(14)	
Head of Customer & Cultural Services	89	90	0	
Customer Services	1,069	928	(141)	Underspend on employees of (£109k) due to vacant posts less cost of agency covering front line positions. These vacant posts will be deleted 2015/16 to cover corporate savings. Additional income from external partners and savings on ICT costs.
45 Print Unit	68	148	81	External income underachieved by £31k and £49k of work that had to be outsourced due to the lack of relevant equipment in the Print Unit to undertake some of the tasks required by services. The Print Service Unit is now closed as a budget saving.
Facilities Management	1,306	1,158	(148)	Income from external partners (£117k). Savings on postage (£70k). Successful Christmas parties (£16k). Premises cost efficiencies at the Guildhall, Fish Street and Westbridge of (£45k). Additional income was also received from external bodies (£15K).
Markets	8	21	12	
Information Technology	0	0	0	
Telephones	0	0	0	
<b>Division Total - Head of Customer &amp; Cultural Services</b>	<b>2,416</b>	<b>2,242</b>	<b>(174)</b>	

**General Fund Revenue Budget  
Service Budget Outturn Position 2014/15**

**Key**

"(-)" figure denotes a budget under spend or an income budget or improvement in outturn

"+" figure denotes a budget overspend or an expenditure budget or deterioration in outturn

	2014/2015 Revised Budget	Outturn	Outturn Variance	Explanation
	£000	£000	£000	
Community Safety	465	492	27	
Leisure Contract	570	539	(31)	
Policy	8	8	(0)	
Community and Other Grants	1,372	1,375	4	
Community Developments	96	94	(2)	
Community Centres	170	160	(10)	
Licensing	(243)	(273)	(30)	
Head of Partnership Support	0	0	0	
Pest Control	17	4	(13)	
Commercial Services	284	290	6	
Environmental Protection	1,250	1,087	(163)	(£48k) Salix budgets are unspent and (£10k) cleaning and rubbish removal budget was not utilised in the year. Transport costs were (£19k) less than budget in fuel, repairs and maintenance and mileage claims. Supplies and services were (£44k) less than budget primarily due to reduced burial costs in the year and a reduced requirement for animal welfare expenditure. (£40k) reduced employee costs due to vacant posts.
Head of Public Protection	119	121	2	
Neighbourhood Management	0	1	1	
Environmental Services Contract	6,505	6,062	(444)	(£60k) Underspend on TUPE Staff Costs. (£194k) on recycling credits due to a credit note relating to a prior year transaction. (£107k) reduced contract costs mainly due to the non-payment of bonds that are no longer relevant to the contract.
Environmental Services	(9)	27	36	
<b>Division Total - Head of Communities and Environment</b>	<b>10,603</b>	<b>9,987</b>	<b>(616)</b>	
<b>Directorate Total - Director of Customers &amp; Communities</b>	<b>13,276</b>	<b>12,469</b>	<b>(808)</b>	
<b>Total</b>	<b>31,901</b>	<b>29,758</b>	<b>(2,143)</b>	

## Extract of General Fund Earmarked Reserves Movements 2014/15

Earmarked Reserve	Balance at 31-Mar-14 £000s	Additions to Reserve £000s	Use Of Reserve £000s	Balance at 31-Mar-15 £000s
<b>General Fund</b>				
General Revenue Grants (Ringfenced)	2,712	949	(557)	3,105
S106 Contributions	2,425	148	(95)	2,479
<b>Total Ringfenced Grants &amp; Contributions</b>	<b>5,137</b>	<b>1,098</b>	<b>(652)</b>	<b>5,583</b>
Supporting Business/Economic Growth	1,205	193	(100)	1,298
Service Improvements/Performance and Change	883	0	(51)	832
General Earmarked Reserves	4,581	1,924	(1,843)	4,662
Delapre Abbey	895	72	(146)	820
Specific Carry Forwards	426	0	(154)	272
<b>Total Service Related Reserves</b>	<b>7,989</b>	<b>2,189</b>	<b>(2,293)</b>	<b>7,885</b>
Strategic Investment Reserve	0	1,429	(67)	1,362
New Homes Bonus	3,210	539	(1,772)	1,977
<b>Total Corporate Reserves</b>	<b>3,210</b>	<b>1,968</b>	<b>(1,839)</b>	<b>3,340</b>
Financial Pressures Reserve	3,032	1,812	(1,883)	2,960
Insurance Reserve	2,484	750	(1,471)	1,762
Technical Reserves (BRR Deficit/YE)	3,530	2,183	(114)	5,599
<b>Total Technical Reserves</b>	<b>9,045</b>	<b>4,744</b>	<b>(3,468)</b>	<b>10,321</b>
<b>Total General Fund</b>	<b>25,382</b>	<b>9,998</b>	<b>(8,252)</b>	<b>27,129</b>

General Fund Capital Programme 2014/15 - Outturn and Carry Forwards

		A	B	C=B-A	D	E=C+D	
Cost Centre	Scheme Title	Approved Budget	Actual	Overspend/ (Underspend)	Requested Carry Forward	(Saving)/ Overspend	Reason for Variance/Requested Carry Forward
		£	£	£	£		
BA164	COM: IT Equipment		(54)	(54)	0	(54)	
BA646	Re-furbishment of the Great Hall kitchen	3,655	1,999	(1,656)	0	(1,656)	
BA659	Call Care	14,078	0	(14,078)	9,000	(5,078)	Final payment for PNC7 system
BA697	Town Centre Wi-Fi	62,646	62,000	(646)	0	(646)	
BA764	One Stop Shop, CRM	28,616	(4,113)	(32,729)	see below		
BA165	COM: Document Management	24,076	0	(24,076)	see below		
	<b>Sub-total - Corporate EDRMS</b>			<b>(56,805)</b>	<b>56,805</b>	0	Implementation of corporate EDRMS, committed to Civica
BA893	Microsoft Office 2010 Upgrade	110,422	36,527	(73,895)	70,000	(3,895)	MS Licensing model still to be agreed, there will need to be a purchase made in 2015/16 or NBC will no longer be licensed for MS Office.
BA212	A Knights Trail (Public Art)	40,000	45,163	5,163	0	5,163	
BA677	Art from the Golden Age	3,000	3,000	0	0	0	
BA900	Vulcan Works	500,000	487,685	(12,315)	12,315	(0)	Ongoing project
BA665	Grosvenor Car Park - Pay on Foot	23,000	5,393	(17,607)	0	(17,607)	Scheme Complete, funding from Town Centre Innovation Fund allocated to other projects
BA676	Vehicles	38,000	38,249	249	0		Scheme Complete
BA186	Improvement to Parks Infrastructure	355,070	290,176	(64,894)	60,411	(4,483)	Work at the Racecourse, Becketts park and Duston cemetery have yet to be invoiced.
BA673	Parks/Allotments/Cemeteries Enhancements	0	10,492	10,492	0	10,492	Miscoded - offsets underspend on BA648
BA648	Allotments	42,060	25,356	(16,704)	0	(16,704)	
BA895	Allotment Provision	2,920	293	(2,627)	0	(2,627)	Not required
	<b>Total - Customers and Communities</b>	<b>1,247,543</b>	<b>1,002,166</b>	<b>(245,377)</b>	<b>208,531</b>	<b>(37,096)</b>	
	Property Purchase from NCC	2,175,000		(2,175,000)	2,175,000	0	Purchase terms not finally agreed until March 2014 but proceeding during 2015-16
BA672	Capital Imps - Regeneration Areas	250,000	162,273	(87,727)	20,212	(67,515)	Required to pay for outstanding commitments on projects
BA180	Strategic Property Investment	500,000	0	(500,000)	500,000	0	Purchase of Albion House
BA211	Extension of Duston Cemetery	108,055	67,299	(40,756)	40,756	0	Project on site at year end and now being completed
BA215	Moulton Athletics Track	800,000	244,448	(555,552)	555,552	(0)	Construction works late starting - now on site.
BA666	Greyfriars Bus Station Demolition	4,250,605	3,851,832	(398,773)	398,773	(0)	Spend slightly behind profiled budget, overall cost within budget
BA214	St Johns MSCP Storage Facility	30,000	0	(30,000)	30,000	0	Project delayed , but on site in April 2015
BA691	Pig & Whistle Lease Surrender	50,000	49,167	(833)	0	(833)	Not required
BA889	Mayorhold Car Park - Drainage Works	76,725	0	(76,725)	76,725	0	Works still required, but project not commenced in 14/15

General Fund Capital Programme 2014/15 - Outturn and Carry Forwards

		A	B	C=B-A	D	E=C+D	
Cost Centre	Scheme Title	Approved Budget	Actual	Overspend/ (Underspend)	Requested Carry Forward	(Saving)/ Overspend	Reason for Variance/Requested Carry Forward
		£	£	£	£		
BA146	Water Hygiene - Monitoring Improvements	46,788	54,113	7,325			
BA674	Operational Buildings Enhancements	230,000	123,944	(106,056)			Ecton Brook scheme on site but not completed in 14/15
BA122	Fire Safety Improvement Works	4,819	5,770	951			
BA136	Water Management Works	15,764	18,192	2,428			
BA138	Cemeteries Refurbishment Works	11,021	9,762	(1,259)			
BA189	Corporate Asset Improvements	112,288	112,283	(5)			
BA190	Investment Properties Enhancements		2,187	2,187			
BA194	Guildhall Renewals		4,034	4,034			
BA650	Lifts - Improvement Works	0	1	1			
BA892	Urgent Lift Renewals	0	4,017	4,017			
BA197	Delapre Abbey Restoration Minor Projects	464,283	471,318	7,035			
	<b>Sub-Total - Operational Buildings</b>			<b>(79,342)</b>	<b>79,342</b>	0	Net underspend to be carried forward, overspends funded from 2015/16 block
BA675	Commercial Landlord Responsibilities	157,000	23,016	(133,984)			Projects delayed due to listed building applications and external joinery work to community centres put back to better weather
BA356	Community Centres Refurbishment	2,141	0	(2,141)			To support outstanding ramp works to Abington CC
BA894	Mounts Baths Roof	4,150	4,380	230			
	<b>Sub-Total - Commercial Landlord</b>			<b>(135,895)</b>	<b>135,895</b>	(0)	Net underspend to be carried forward, overspends funded from 2015/16 block
BA678	EZ land Remediation	339,244	352,284	13,040	0	13,040	Complete
BA681	EZ Site 11 Construction	3,982,000	3,981,999	(1)	0	(1)	Complete
BA682	St Peters Way Improvements	1,600,000	3,000,000	1,400,000	(1,400,000)	0	Budget bought-forward to cover entire payment made in 2014/15
BA683	St James Mill Way Electricity	1,034,829	826,496	(208,333)	208,333	(0)	To fund remaining works
BA687	St Peters Waterside	100,000	16,685	(83,315)	83,315	0	To complete flood defence works
BA652	Visitor Signage in Town Centre	80,000	6,000	(74,000)	74,000	0	This project is still ongoing and will need to tie in with the Heritage Gateway project from 15/16.
BA653	Delapre Abbey Restoration	1,028,219	325,848	(702,371)	702,371	0	Any underspend should be carried forward and is due to delayed start on site.
BA668	Abington Street - Opening Up to Traffic	2,889,023	2,885,228	(3,795)	3,795	(0)	Minor costs still outstanding
BA669	Town Centre Public Realm	1,135,000	1,090,803	(44,197)	44,197	(0)	The underspend should be carried forward due to snagging works and final works which are still to be completed.
BA671	Heritage Gateway	100,000	30,000	(70,000)	70,000	0	Carry Forward required to complete project

General Fund Capital Programme 2014/15 - Outturn and Carry Forwards

		A	B	C=B-A	D	E=C+D	
Cost Centre	Scheme Title	Approved Budget	Actual	Overspend/ (Underspend)	Requested Carry Forward	(Saving)/ Overspend	Reason for Variance/Requested Carry Forward
		£	£	£	£		
BA698	Delapre Abbey Tea Rooms	50,000	25,558	(24,443)	24,443	1	Carry forward to cover works profiled between 14/15 & 15/16.
BA188	Royal and Derngate Roof Replacement Works	47,739	48,415	676	0	676	
BA368	Upton Park Pedestrian & Cycle Bridge	76,603	44,700	(31,903)	0	(31,903)	Any further expenditure is revenue
BA656	Victoria St Bus Shelters		382	382	0	382	
BA891	Bus Interchange	286,000	264,274	(21,726)	21,725	(1)	Shelter and solar PV costs to be met
BA132	St Crispin Changing Rooms, Toilet, Car park	750,989	0	(750,989)	750,989	0	Project to be delivered in 2015/16. However variation will be required to increase budget.
BA133	St Crispin Football Pitches and Play Provision	15,000	10,974	(4,026)	0	(4,026)	
BA213	Duston Leisure Centre Sports Equipment	50,000	49,859	(141)	0	(141)	
BA649	Skate Park Toilet, Kiosk and Café Extension	36,895	660	(36,235)	36,235	0	Main contract implementation works to commence in 2015/16
BA663	Duston Wetlands	239,600	22,670	(216,930)	216,930	0	Main contract implementation works to commence in 2015/16
BA670	Carlsberg Waterside	60,000	10,730	(49,270)	0	(49,270)	
BA685	Northampton Bike Hire Scheme	37,524	27,524	(10,000)	10,000	0	NCC to implement works in 2015/16
BA688	St Crispins Play Equipment	50,000	46,955	(3,045)	0	(3,045)	
BA690	Quarry Park Play Area	20,000	18,665	(1,335)	0	(1,335)	Tree works was done to enable the scheme and this hasn't been invoiced by Enterprise/Amey
BA693	Headlands CC Car Park	20,000	18,855	(1,145)	0	(1,145)	
BA695	East Hunsbury & Wootton Green Space	30,000	52,763	22,763	(22,763)	(0)	Project Budget was £63,512 over 2014/15 and 2015/16 it is continuing into 2015/16 with expected expenditure out of the remaining budget of £10,749
BA696	Pig & Whistle Refurbishment	185,000	173,580	(11,420)	0	(11,420)	Overall cost lower than anticipated, externally funded
BA654	St Luke's Field - Improvement works	50,000	50,050	50	0	50	
BA657	Billing Public Art (s106)	26,337	26,176	(161)	0	(161)	
BA667	Eastfield Park - Cross Park Pathway	26,370	15,055	(11,315)	0	(11,315)	Project complete below budget
BA680	Bradlaugh Statue Refurbishment	12,683	12,898	215	0	215	
BA684	Superfast Broadband	250,000	0	(250,000)	250,000	0	Total of £500k to be reprofiled over next 4 years to £88k/£45k/£205k/£162k
BA883	Planning IT Improvements (HPDG)	41,000	15,079	(25,921)	25,921	(0)	Delays due to extended procurement process delaying the go live date into the next financial year (15/16) from the original planned go live of March 2015.
BA679	Albion Brewery Equipment Loan	15,000	0	(15,000)	0	(15,000)	Not Required
BA645	S106 Contributions to Other Local Authorities	170,000	75,000	(95,000)	0	(95,000)	Not required, contribution to canal towpath paid direct by Developer
BA686	Northampton Growth Management	1,796,397	1,796,397	0	0	0	

General Fund Capital Programme 2014/15 - Outturn and Carry Forwards

Cost Centre	Scheme Title	A Approved Budget £	B Actual £	C=B-A Overspend/ (Underspend) £	D Requested Carry Forward £	E=C+D (Saving)/ Overspend	Reason for Variance/Requested Carry Forward
BA689	NCC Education Contribution	1,585,660	1,585,660	0	0	0	
<b>Total - Regeneration, Enterprise and Planning</b>		<b>27,505,751</b>	<b>22,116,256</b>	<b>(5,389,495)</b>	<b>5,111,746</b>	<b>(277,749)</b>	
BA694	Web Capture Implementation	39,197	0	(39,197)	0	(39,197)	Not required, charged direct to IT Managed Budget
BA786	Data Network Improvements	10,000	(2,386)	(12,386)			
BA808	IT Network Replacement Programme	11,429	4,795	(6,634)			
BA207	IT Infrastructure - Servers and Network Storage	126,655	107,213	(19,442)			
BA647	IT Infrastructure - PC Replacement with VDI Terminal	47,272	0	(47,272)			
	<b>Sub-total - ICT Improvement/Refresh</b>			<b>(85,734)</b>	<b>85,734</b>	0	To ensure ICT kept up to date and to support improvements to network between Angel Street and Guildhall
<b>Total - LGSS Managed Budgets</b>		<b>234,553</b>	<b>109,622</b>	<b>(124,931)</b>	<b>85,734</b>	<b>(39,197)</b>	
BK013	Empty Homes Programme	740,090	538,740	(201,350)	0	(201,350)	Scheme complete
BK015	DFG's Owner Occupiers	1,000,000	740,720	(259,280)	250,000	(9,280)	To ensure sufficient budget available to meet known demands
BK051	Fuel Poverty Fund County Wide	0	(3,850)	(3,850)	0	(3,850)	Scheme complete, over-accrual in 2013/14
<b>Total - Housing General Fund</b>		<b>1,740,090</b>	<b>1,275,611</b>	<b>(464,479)</b>	<b>250,000</b>	<b>(214,479)</b>	
BA660	NTFC Loan	7,500,000	5,750,000	(1,750,000)	1,750,000	0	Loan tranche to be advanced on completion of hotel planning permission
BA692	Cosworth Loan	1,400,000	1,400,000	0	0	0	
<b>Total - Loans</b>		<b>8,900,000</b>	<b>7,150,000</b>	<b>(1,750,000)</b>	<b>1,750,000</b>	<b>0</b>	
<b>Grand Total - General Fund</b>		<b>39,627,937</b>	<b>31,653,655</b>	<b>(7,974,282)</b>	<b>7,406,011</b>	<b>(568,521)</b>	

51



## Central Museum Proposed Works

### Proposed Works

The project will see the expansion of the Northampton Museum and Art Gallery on Guildhall Road into an adjoining building known as 'The Old Gaol Block'. The main elements of the project are as follows:

- Doubling the existing exhibition space with a balance between three main themes – art, history and shoes, including a new high quality temporary exhibition space of 380m<sup>2</sup>.
- The shoe exhibitions and Shoe Resource Centre will develop the museums international reputation as a centre of expertise in the history and development of footwear, with the aim of attaining national status
- The collections stores will be refurbished and expanded to a national standard.
- An enhanced learning and activities programme for formal and informal learners
- Increased income generation through retail, corporate hire, events and cafe

### Costs

The budget allocated for the project is shown in the table below.

	2015/16	2016/17	2017/18	2018/19	Total
	£	£	£	£	£
<b>Total project budget</b>	<b>150,000</b>	<b>645,000</b>	<b>5,775,500</b>	<b>229,500</b>	<b>6,800,000</b>

**Summary of Housing Revenue Account Outturn Position 2014/15****Key**

"(") figure denotes a budget underspend or an income budget

"+" figure denotes a budget overspend or an expenditure budget

<b>Summary HRA</b>	<b>2014/15 Revised Budget £000</b>	<b>2014/15 Projected Outturn as at Period 10 £000</b>	<b>2014/15 Outturn £000</b>	<b>(Under) / Over Spend £000</b>
Rents - Dwellings Only	(50,557)	(50,382)	(50,481)	75
Rents - Non Dwellings Only	(1,087)	(1,087)	(1,140)	(53)
Service Charges	(2,388)	(2,368)	(2,467)	(79)
Other Income	(85)	(40)	(33)	52
Repairs and Maintenance	15,525	15,564	14,277	(1,248)
General Management	7,853	7,748	7,467	(386)
Special Services	4,053	3,729	3,518	(535)
Rents, Rates, Taxes & Other Charges	78	258	267	189
Increase in Bad Debt Provision	750	350	216	(534)
Rent Rebate Subsidy Deductions	100	0	0	(100)
<b>Total within Budget Managers Control</b>	<b>(25,758)</b>	<b>(26,227)</b>	<b>(28,375)</b>	<b>(2,618)</b>
Capital Charges	12,211	12,211	12,422	211
Interest and Financing	6,246	6,169	6,011	(235)
Net Support Service Recharges	6,112	6,112	6,409	297
<b>Technical Accounting Adjustments</b>	<b>24,569</b>	<b>24,492</b>	<b>24,842</b>	<b>273</b>
<b>HRA Net Expenditure 2014/2015</b>	<b>(1,189)</b>	<b>(1,735)</b>	<b>(3,534)</b>	<b>(2,345)</b>
<b>Net Contribution to/(from) Reserves</b>	<b>1,189</b>	<b>1,735</b>	<b>3,534</b>	<b>2,345</b>
<b>Housing Revenue Account Deficit (Surplus)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Working Balance b/fwd</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	
<b>Working Balance c/fwd</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>

## Summary of HRA Earmarked Reserves 2014/15

Appendix 7

Summary	Balance B/f 1 Apr 2014	Reallocated	Earmarked in Year	Applied in Year	Unearmarked in Year	Balance C/f 31 Mar 2015
	£	£	£	£	£	£
HRA Reserves	(12,999,302)	0	(4,067,838)	0	0	(17,067,140)
HRA Supporting People Reserve	(558,487)	0	0	0	0	(558,487)
HRA Reform Reserve	(873,000)	0	0	865,000	0	(8,000)
HRA Leaseholder Reserve	(168,000)	0	(332,000)	0	0	(500,000)
HRA Service Improvement Reserve	(1,395,397)	0	0	0	0	(1,395,397)
HRA Insurance Reserve	(300,000)	0	0	0	0	(300,000)
<b>Total HRA Reserves</b>	<b>(16,294,186)</b>	<b>0</b>	<b>(4,399,838)</b>	<b>865,000</b>	<b>0</b>	<b>(19,829,024)</b>
<b>Minimum Level of HRA Reserves</b>	<b>(5,000,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(5,000,000)</b>
<b>Total HRA Reserves</b>	<b>(21,294,186)</b>	<b>0</b>	<b>(4,399,838)</b>	<b>865,000</b>	<b>0</b>	<b>(24,829,024)</b>

## HRA Capital Programme 2014/15 - Outturn and Carry Forwards

Cost Centre	Scheme Title	A	B	C=B-A	D	E=C+D	Reason for Variance/Requested Carry Forward
		Approved Budget £	Actual £	Overspend/ (Underspend) £	Requested Carry Forward £	(Saving)/ Overspend	
BH003	Garages Roofs & Doors Replacement	100,000	1,095	(98,905)		(98,905)	Programme suspended to allow Garage Strategy Project to be undertaken. Project is now underway
BH009	Fire Safety Works - communal areas	150,000	198,513	48,513		48,513	Overspend due to Health & Safety implications, agreed to undertake additional works
BH013	Digital Aerial Upgrade	10,000	0	(10,000)		(10,000)	No programme established as all systems are mainly in place with the exception where we cannot gain access. Decision is required whether to upgrade all systems to accommodate Sky+ which currently would require additional cabling to all blocks
BH020	Periodical Electrical Works	125,000	246,948	121,948		121,948	Funding used to commence Emergency Lighting programme, due to Health and Safety Implications. Due for completion by March 2016
BH021	New Communal Boilers	0	(1,307)	(1,307)		(1,307)	No programme established as most communal boilers are in good condition. However, pipework for communal boiler is starting to show poor condition. Decisions are required on future installations
BH022	Community Energy Savings Programme (CESP)	658,748	658,805	57		57	External Wall Insulation Project to Alliston Gardens and 3 Blocks in St James (Lapstone, Stitchman & Eyeletter) - All works completed
BH140	Disabled Grant - Major Repairs	0	166,638	166,638		166,638	Offset by underspend on BH380 Disabled Adaptations
BH302	Minor Adaptations for People with Disabilities	0	211,076	211,076		211,076	Offset by underspend on BH380 Disabled Adaptations
BH304	Complete Roofs	45,000	18,542	(26,458)		(26,458)	Works raised through Open Housing, not completed by March 2015
BH305	Structural Repairs	200,000	53,821	(146,179)	50,000	(96,179)	Loss of Structural Engineer from staff team delayed a number of projects including Berkeley House - hence request for carry forward
BH317	Decent Homes	35,305,000	26,224,997	(9,080,003)	5,500,000	(3,580,003)	Nearly £5m savings generated by efficiency savings and greater management of contractors and the supply chain - All works completed by June 2015 hence carry forward
BH321	Door & Window Replacement	100,000	670	(99,330)		(99,330)	Works raised through Open Housing, not completed by March 2015. Underspend nearer to £45k
BH324	Gas Appliance Replacement - Planned Ptrnship	60,000	42,794	(17,206)		(17,206)	Works raised through Open Housing, not completed by March 2015
BH325	Gas Appliance Replacement - Responsive	1,600,000	981,137	(618,863)		(618,863)	Works raised through Open Housing, not completed by March 2015
BH329	Asbestos Remedial Action	15,000	57,577	42,577		42,577	Loss of Asbestos Officer and new member of staff may have lead to the difference in figures
BH345	Kitchen replacement	0	4,196	4,196		4,196	Offset by other underspends
BH351	Door Entry Updates	150,000	135,190	(14,810)		(14,810)	All programmed works completed
BH354	Lift Refurbishment	25,000	24,225	(775)		(775)	All programmed works completed
BH365	Walkways	3,500	2,850	(650)		(650)	All programmed works completed
BH366	Sheltered Housing Improvements	1,000,000	10,884	(989,116)	400,000	(589,116)	Budget targeted at improvement scheme for Eleonore House but subject to outcome of Sheltered Housing Review. Feasibility Study completed - Works programmed for 2015-16

## HRA Capital Programme 2014/15 - Outturn and Carry Forwards

Cost Centre	Scheme Title	A	B	C=B-A	D	E=C+D	Reason for Variance/Requested Carry Forward
		Approved Budget £	Actual £	Overspend/ (Underspend) £	Requested Carry Forward £	(Saving)/ Overspend	
BH367	IT Capital	446,000	0	(446,000)	446,000	0	This funding has been committed to support the IT investment programme for 2015-16 approved by EMT April 2015
BH368	Communal Area Upgrades	0	33,643	33,643		33,643	Part of SCATE programme, offset by underspend on BH379
BH370	Repurchase of Former Council Houses	1,331,910	324,000	(1,007,910)	730,000	(277,910)	To support use of 1-4-1 RTB receipts during 2015/16
BH372	Green Deal Contribution & Energy Efficiency	50,000	1,538	(48,463)		(48,463)	No Green Deal projects identified.
BH373	Change of Use	100,000	(2,095)	(102,095)		(102,095)	No schemes identified
BH374	CCTV	20,000	0	(20,000)		(20,000)	No schemes identified
BH375	Lift Refurbishment St Katherine's Court	96,500	83,455	(13,045)		(13,045)	All programmed works completed
BH376	Little Cross Street Walkway Renewal	200,000	11,874	(188,126)		(188,126)	Contractor entered administration and decision to undertake new feasibility study once new tenders did not represent value for money solution
BH379	SCATE	640,000	303,292	(336,708)	335,000	(1,708)	Considerable management required over works completed in Briar Hill. Formed agreement with contractors over overpayment and requested works to be rectified. Hence request for carry forward
BH380	Disabled Adaptations	1,140,000	52,392	(1,087,608)	250,000	(837,608)	Inherited significant backlog of work. Underspend partially offset by expenditure on BH140 and BH302. Carry forward required to deal with backlog.
BH383	Sotheby Rise and Dallington Haven Car Park Improvements	145,000	118,301	(26,699)	61,700	35,001	Construction contract in progress proceeding into 2015/16. A further £35,000 agreed by capital board.
<b>Total HRA</b>		<b>43,716,658</b>	<b>29,965,049</b>	<b>(13,751,609)</b>	<b>7,772,700</b>	<b>(5,978,909)</b>	

**NBC/ NPH EXTRACT FROM PRE- AUDITED ACCOUNTS****Key**

"()" figure denotes a budget underspend or an income budget

"+" figure denotes a budget overspend or an expenditure budget

	<b>Original Budget Schedule 5</b>	<b>2014/15 Outturn £000</b>	<b>(Under) / Over Spend £000</b>
Management Fee - HRA	4,328	3,901	(426)
Management Fee - GF Housing	533	115	(417)
Maintenance - Managed Budget Responsive / Cyclical	4,115	2,171	(1,944)
Capital - Managed Budget Improvement to Homes & Environment	19,080	7,598	(11,483)
<b>Total Management Fee</b>	<b>28,056</b>	<b>13,786</b>	<b>(14,270)</b>
Housing Revenue Account - Management Fee	4,328	3,648	(680)
General Fund - Management Fee	533	115	(417)
Housing revenue Account - Repairs & Mtce	4,115	2,171	(1,944)
Housing Revenue Account - Capital	19,080	7,598	(11,483)
<b>Total Expenditure</b>	<b>28,056</b>	<b>13,532</b>	<b>(14,524)</b>
<b>NPH Operating (Loss) / Surplus Before Financing and Tax</b>	<b>0</b>	<b>254</b>	<b>254</b>
Financing Costs	0	114	114
<b>NPH Operating (Loss) / Surplus</b>	<b>0</b>	<b>140</b>	<b>(140)</b>

Note: Original Schedule 5 budget were the residual HRA budgets left unspent at the time of NPH go live, for the 3 months to the year end  
 Not all capital budgets were transferred over to be managed by NPH : for example Repurchase of Former Council Houses.

Appendices: 1



**NORTHAMPTON**  
BOROUGH COUNCIL

## CABINET REPORT

<b>Report Title</b>	<b>PARTNERSHIP WITH NORTHAMPTON'S MAJOR SPORTS CLUBS</b>
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**AGENDA STATUS: PUBLIC**

<b>Cabinet Meeting Date:</b>	15 <sup>th</sup> July 2015
<b>Key Decision:</b>	NO
<b>Within Policy:</b>	YES
<b>Policy Document:</b>	NO
<b>Directorate:</b>	Chief Executive
<b>Accountable Cabinet Member:</b>	Councillor Markham
<b>Ward(s)</b>	Parklands, St. James

### 1. Purpose

- 1.1 To update Cabinet on work with Northampton Saints RFC and Northampton Town FC, with associated recommended actions, and to recommend support to Kings Park for development to improve facilities.

### 2. Recommendations

Cabinet are recommended to:

- 2.1 Delegate to the Chief Executive in consultation with the Leader of the Council the authority to take such actions as may be required to ensure that the Council's position is protected in relation to Northampton Town FC.
- 2.2 Agree the continuation of the Love Saints, Love Northampton promotional partnership to promote Northampton and Northampton Alive in partnership with the Saints as outlined in Appendix A.
- 2.3 Delegate to the Director of Regeneration, Enterprise and Planning in consultation with the Leader of the Council the allocation of £70,000 as part

funding for the expansion of the conference facilities at Kings Park, and associated agreement of grant terms.

### **3. Issues and Choices**

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#### **3.1 Report Background**

3.1.1 The Cabinet had previously decided to support the major sports clubs in the Borough, and has taken a number of key decisions to support Northampton Town FC and Northampton Saints RFC. This has included loaning funds to both clubs to carry out stadium and related development.

3.1.2 The stadium development at Franklins Gardens is progressing well and is expected to be complete in the autumn.

#### Northampton Town FC

3.1.3 The stadium development at Sixfields has been the subject of contractual disputes between Northampton Town Football Club and third parties, and between third parties. As a result, whilst works have been carried out within the West Stand and refurbishment works have been carried out elsewhere in the Stadium, the East Stand is currently only partly completed.

3.1.4 The development around Sixfields, which is due to generate a receipt to the council, has been approved by the Planning Committee and the Secretary of State. The progression of the development depends on the meeting of requirements under the land transfer agreement with County Developments (Northampton) Limited, and these are currently the subject of ongoing discussions between CDNL and officers. The Council currently retains its freehold interest in this land.

3.1.5 The Chairman of Northampton Town FC has recently announced that he has agreed heads of terms for the sale of a controlling interest in the Football Club.

#### Love Saints, Love Northampton

3.1.6 In 2013, the Council entered into a partnership with Northampton Saints RFC to promote Northampton and Northampton Alive through partnership activity which brings together the internationally renowned brand of the Saints and the Love Northampton and Northampton Alive promotional programmes aimed at bringing more visitor trade and also more investment to Northampton.

3.1.7 This programme has enabled the Council to promote local visitor attractions, local businesses, and in particular the leisure and hospitality sectors to visiting fans. Local businesses have joined in including providing incentives to Saints and visiting supporters. It has also enabled the Council to promote development opportunities in the town and to influence those in key decision-making roles in investors to see opportunities in Northampton positively. The Love Saints Love Northampton partnership has been key to developing the



relationships necessary to develop trust and commitment and enable regeneration.

### Kings Park Conference and Sports Centre

- 3.1.8 The Kings Park Conference and Sports Centre in Parklands ward provides sports facilities at Benham Sports Centre, and at the Kings Park Tennis Centre, along with the Kings Park Conference Centre, and support the development and learning of all ages but with a particular emphasis on young people through Northamptonshire Association of Youth Clubs which is based there and Action Centres UK. It also hosts the Northampton Trampolining Academy.
- 3.1.9 The Centre provides for a wide range of sporting activities including climbing, trampolining, tennis, and the full range of sports hall activities. It also has significant spectator capacity.
- 3.1.10 Because of the connection between the conference facilities, accommodation, and sports facilities, the Centre can run activity weekends for young people and host other major events of regional and sometime national importance. It has 12 Olympic sized trampolines. The Centre competed to be an Olympic training facility and as a result hosted Team Japan and Team Australia's trampoline gymnasts as a pre-Olympic training base for London 2012.
- 3.1.11 The Centre has a need to extend its conference facilities to enable them to continue to operate at this high level and to seek further income to support its activities. The Centre has a good track record of raising its own funds and has raised over 75% of the funding needed to carry out this extension.

## **3.2 Issues**

### Northampton Town Football Club

- 3.2.1 The current position with regard to Northampton Town FC has been reported at length in the local media. Announcements made by the Chairman of the NTFC state that he is in the process of selling a controlling interest in the Football Club to a consortium.
- 3.2.2 The Council has requested a meeting with appropriate representatives of the consortium and assurances received that a meeting will take place imminently. However at the time of writing this report the date and time of the meeting had not been agreed. A further update will be provided if possible at the Cabinet meeting.
- 3.2.3 The sale of a controlling interest in NTFC does not change the position with regards to the liability of NTFC to repay the loans advanced to them by the Council. Any change in control will impact on provisions in the facility agreements and officers will take the appropriate actions to protect public funds. Officers are taking steps to ensure that this is understood by all parties.
- 3.2.4 The works to the East Stand at Sixfields have yet to be completed and comments by the Chairman of the Football Club in the local media suggest

that if the consortium buys the Club then their intention would be to review the position with regard to these works. Officers have yet to discuss this with the consortium.

- 3.2.5 Clearly this is a rapidly developing position in which steps will be required to be taken through discussions with the consortium and NTFC and their representatives. It is therefore proposed that Cabinet delegates to the Chief Executive in consultation with the Leader of the Council the authority to take such actions as may be required to ensure that the Council's position is protected in relation to Northampton Town FC.

#### Love Saints, Love Northampton

- 3.2.6 Discussions have taken place between officers and the Saints to establish the proposed programme for 2015/16 and this is attached in Appendix A. The programme puts greater emphasis on those elements of the partnership which have most impact on attracting visitors, promoting local business, and developing investor and developer relationships.
- 3.2.7 The brand of the Saints is a major asset to Northampton and it is positive that the Saints wish to see their brand used to also promote opportunities for the town.
- 3.2.8 It is proposed that Cabinet agrees the continuation of the Love Saints, Love Northampton promotional partnership to promote Northampton and Northampton Alive in partnership with the Saints as outlined in Appendix A.

#### Kings Park Sports and Conference Centre

- 3.2.9 Kings Park have raised £230,000 towards the development of enhanced conference facilities at a total cost of £300,000. This involves the conversion of underutilised leisure space, and will enable the centre to provide better facilities both for youth weekends and general learning and also for commercial hire to develop income to support the work of the Centre overall. The Centre states that:

3.2.10 *“There is now an urgent need to provide a large conference hall to meet the growing numbers wishing to attend leadership training conferences. Our bedroom capacity is now 196 guests and our conference halls will accommodate 120 and 40. Many groups are now wishing to bring larger numbers and are looking for a higher standard of facilities such as air conditioning and I.T. equipment.*

3.2.11 *Our proposal is to open up the redundant squash courts which would create a conference hall 21.1 metres by 11.6 metres to seat at least 200 in comfort. The addition of a third venue would enable us to take larger groups and up to 3 groups at the same time thus maximising the use of the bedrooms. The proposal also includes adding a conservatory entrance and a covered link to the conference centre.*

3.2.12 *The total cost of the new facilities and refurbishing is £300,000.*

3.2.13 *Towards this £80,000 has now been raised from donors plus a further £100,000 from The Bernard Sunley Charitable Foundation and £50,000 pledged from Kirby Laing Foundation. Leaving a further £70,000 yet to raise.*

3.2.14 *In addition to providing facilities for 20,000 people, mainly in positions of leadership from over 300 different charitable organisations each year, the purpose of expanding King's Park has been to increase the annual surplus of the conference centre to pay for 4 Youth Club Area Development Workers. These workers have been funded in the past few years by the County Council and have done a wonderful job in starting 185 new youth clubs and are currently working with over 400 in total county wide.*

3.2.15 *At the official opening of King's Park in June 1990, Her Majesty Queen Elizabeth, the Queen Mother said 'I can think of no more important task than the training of voluntary youth leaders who in their turn can influence for good the lives of tens of thousands of young men and women, for the future of this country lies very much in their hands.'* “

3.2.16 The business plan for the Centre shows a surplus, which can be used to develop the work of the Centre. The Conference Hall will also be available for some additional sports activities when not used for conferences, including fencing and archery.

3.2.17 It is proposed that Cabinet delegates to the Director of Regeneration, Enterprise and Planning in consultation with the Leader of the Council the allocation of £70,000 as part funding for the expansion of the conference facilities at Kings Park, and associated agreement of grant terms

3.2.18 The funding for this proposal will come from a combination of underspend in the capital programme and section 106 finance at the discretion of the Director.

### **3.3 Choices (Options)**

3.3.1 In relation to Northampton Town FC, the Council is in a contractual relationship with NTFC and related parties and must operate within that framework as advised above.

3.3.2 In relation to the Love Saints, Love Northampton partnership the Council could reduce its support to this partnership but it would lose the benefits of this relationship in terms of visitors, business and development.

3.3.3 In relation to Kings Park Sports and Conference Centre, the Council could decide not to support this financially, which could cause delay or non-completion of the Centre's proposal, losing the outcomes mentioned above.

## **4. Implications (including financial implications)**

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### **4.1 Policy**

4.1.1 There are no new policy implications

## **4.2 Resources and Risk**

- 4.2.1 The funding for Love Saints Love Northampton will be met from funding set aside for economic development and business support and will be £100,000 for 2015/16.
- 4.2.2 The funding for Kings Park Sports and Conference Centre will be £70,000 to be met from funds within the capital programme or Section 106 funds.
- 4.2.3 The costs of necessary discussions with Northampton Town FC will be met from existing budgets or contingency reserves. These cannot currently be estimated. There are currently no other financial implications.
- 4.2.4 The situation at Northampton Town Football Club may present risks to the Council and the handling of these, as they arise, will be in line with the agreed contractual arrangements between the parties involved.

## **4.3 Legal**

- 4.3.1 As above, matters relating to Northampton Town Football Club will be managed in line with the existing contractual arrangements and with all necessary legal advice.

## **4.4 Equality and Health**

- 4.4.1 The development at Kings Park will increase opportunities particularly for young people.

## **4.5 Consultees (Internal and External)**

- 4.5.1 Appropriate officers and the Leader of the Council have been consulted in preparing this report.

## **4.6 How the Proposals deliver Priority Outcomes**

- 4.6.1 This report furthers the Council's commitment to work with and support major sports clubs within the Borough

## **4.7 Other Implications**

- 4.7.1 Nothing additional to report.

## **5. Background Papers**

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- 5.1 Kings Park Sports and Conference Centre Octagon Proposal 30<sup>th</sup> March 2015

**David Kennedy, Chief Executive, extension 7726**

## **APPENDIX A: PARTNERSHIP AGREEMENT**

**DATED:** 2015

**PARTIES:**

- (1) **NORTHAMPTON BOROUGH COUNCIL** of Guildhall, Northampton NN1 1DE (“NBC”)
- (2) **NORTHAMPTON RUGBY FOOTBALL CLUB LTD** (Company number: 3139409) of Franklin’s Gardens, Weedon Road, Northampton, NN5 5BG (“the Club”).

**WHEREAS:**

- (A) NBC wishes to have the support and co-operation of the Club in order; a) to attract supporters of opposing clubs to visit and stay in Northampton around the Club’s Home Games; b) to promote Northampton to the Club’s supporters who live outside Northampton; and c) to promote Northampton and its Enterprise Zone generally.
- (B) The Club has agreed to grant NBC the Rights set out below on the terms and conditions set out in this Agreement.

**IT IS AGREED AS FOLLOWS:**

**1. DEFINITIONS**

1.1. In this Agreement the following terms shall have the meanings set out below:

“**Club Logo**” means the logo attached at schedule 1 or such other logo as may be substituted therefore by the Club.

“**Composite Logo**” means the logo attached as Schedule 3 or such other logo as substituted therefor by the parties to this Agreement.”

“**Force Majeure**” means fire, flood, unavoidable accident, breakdown of equipment, riot, Act of God, enactment of an Act of Parliament, a cause or event arising attributable to war or any other event outside the reasonable control of the parties.

“**Ground**” means the Club’s ground situated at Franklin’s Gardens or at any other stadium substituted by the Club therefore, including but not limited to all bars, hospitality suites, surrounding areas and car parks directly controlled by the Club.

“**Home Game**” means any competitive rugby game played by the first team of the Club at the Ground.

“**Rights**” means the rights set out in clause 4 of this Agreement.

“**Promotion Fees**” means the fees payable by NBC as described in clause 3.1 (as may be adjusted in accordance with the remainder of clause 3).

“**NBC Logo**” means either the logos attached at schedule 2 or such other logo as may be substituted therefore by NBC.

“**Term**” means the period 1 July 2015 to 30 June 2016.

“**Year**” means each 12 month period commencing 1 July during the Term.

**2. TERM AND RIGHT OF FIRST NEGOTIATION**

2.1 This Agreement is exclusive to the parties and shall have effect for the Term, unless terminated earlier in accordance with the provisions of this Agreement.

- 2.2 Provided this Agreement has not been terminated, the parties to this Agreement agree to enter into good faith negotiations during the period 1 February 2016 to 31 March 2016 to negotiate a new agreement on market terms acceptable to both parties. In the event that terms of a new agreement have not been agreed by 1 April 2016 the Club will be free to negotiate and enter into a similar sponsorship agreement with a third party.

### **3 PROMOTION FEE & PERFORMANCE BONUS**

- 3.1 In consideration of the Club undertaking to provide NBC with the Rights set out in this Agreement, NBC agrees, subject to the terms of this Agreement, to pay the Club £100,000 (one hundred thousand pounds) as a Promotion Fee.
- 3.2 The Promotion Fees shall be paid in four equal instalments on 1 August, 1 November, 1 February and 1 April during the Term.

### **4. RIGHTS**

- 4.1 In consideration of the payment of the Promotion Fee, the Club hereby grants to NBC the following Rights during the Term:
- 4.1.1 The right to refer to the Club as a “Partner” and/or “Love Northampton Ambassador”. NBC shall have the right to use such designation, the Club Logo and/or Club Name and the images of players and staff in their capacity as players and staff of the Club in all advertising, marketing and promotional materials. NBC agrees that such advertising, marketing and promotional materials shall not be detrimental to the image of the Club in any way. NBC acknowledges that except for any rights conferred on NBC under this Agreement the Club Logo shall remain the exclusive property of the Club.
  - 4.1.2 The right to incorporate an NBC communication into two printed or electronic communications by the Club to its supporter base. All additional third party costs will be the responsibility of NBC provided they have been agreed in advance.
  - 4.1.3 Subject only to permission by the competition organisers, the right to promotional opportunities at European Rugby Champions Cup matches played at the Ground.
  - 4.1.4 The right to a visitor information stand at Home Games.
  - 4.1.5 The right to have the Composite Logo displayed on the Club’s official media backdrop.
  - 4.1.6 The right for the NBC Logo to appear on the front cover of all official Club programmes for each Home Game.
  - 4.1.7 The right to a full page advertisement in each edition of the Club’s programme at each Home Game.
  - 4.1.8 The right to have a 10 second long NBC advertisement displayed on the Club’s Big Screen 6 times at each Home Game.
  - 4.1.9 The right to have a NBC Promotional article displayed on the Club’s internet website and, at NBC’s cost, to establish a hotlink between NBC’s website and the Club’s official website.
  - 4.1.10 The right for NBC to enjoy hospitality for 10 guests in the Directors’ Lounge at two Home Games.
  - 4.1.11 The right to request the involvement of Club directors and players in promotional activity, including but not limited to attending special functions and meeting invited guests. NBC shall give the Club as much notice as possible and the Club shall respond to all requests in good faith but it is acknowledged that the Club shall put playing commitments and player welfare requirements as priority over non-playing appearances.

- 4.1.12 The right to have the Club distribute a NBC promotional leaflet to its supporter base and to visiting clubs for the purpose of encouraging its supporters to visit Northampton on Home Match days.
  - 4.1.13 The right to host a private lunch, dinner or function on non-matchdays for a select party including Saints players and directors at cost only.
  - 4.1.14 The right to promotional opportunities with and through the Club's supporters travelling under the Club's arrangements to matches played at away grounds in the European Rugby Champions Cup competition.
  - 4.1.15 The right to 40 match tickets free of charge at a Home Game of the Club's choice for the use of such guests as approved by the Club.
  - 4.1.16 The right for the Club to manage a Community Spirit of Rugby Award on NBC's behalf and under NBC's brand sponsorship and to enjoy hospitality for a table of 10 guests at the Club's End of Season Player Awards Dinner at which the Award shall be presented.
  - 4.1.17 The right to have up to 4 conference and meeting rooms made available at no hire charge provided that NBC shall meet all catering and other costs incurred by the Club in hosting such functions.
- 4.2 NBC acknowledges that the Club may be contractually obliged to deliver a 'clean stadium' (free of branding) or otherwise be restricted in delivering certain rights from time to time by the organisers of any competition in which the Club may participate and further acknowledges that such contractual obligations shall not constitute a breach of this Agreement.

## **5. CLUB OBLIGATIONS**

The Club represents, warrants and undertakes to NBC:

- 5.1 That it has and will continue to have full authority to enter into this Agreement and to undertake all of the obligations on its part contained herein.
- 5.2 That the Club will endeavour to play its designated home fixtures in the Aviva Premiership and European Rugby Champions Cup pool rounds at the Ground.
- 5.3 That all press releases to the media directly involving NBC shall be agreed in advance by NBC.
- 5.4 That it shall take all responsible steps to ensure that the Club and its officials and players will uphold the good name, image and reputation of NBC and the town of Northampton and shall not make any defamatory or derogatory statements or engage in conduct which is likely to bring into disrepute the name and/or image and/or reputation of either.

## **6. TERMINATION**

- 6.1 Either party may, without prejudice to any other rights or remedies which may arise pursuant to this Agreement or otherwise, terminate this Agreement forthwith by giving written notice to the other party in the event that the other party commits a material breach of this Agreement and, in the case of such breach being capable of remedy, does not remedy such breach within 30 days of being given notice in writing specifying the breach and requiring its remedy.
- 6.2 Either party may terminate this Agreement forthwith by notice in writing to the other if:
  - 6.2.1 The others enter into liquidation or dissolution otherwise than for the purpose of an amalgamation or reconstruction.
  - 6.2.2 The other ceases to carry on business, has a receiver or administrator appointed over all or any part of its assets or undertaking, or enters into any compromise arrangement with its creditors.

**7. NOTICE**

- 7.1 Any notice to be received under this Agreement shall be in writing and served either by hand or by first class post or by facsimile and shall be deemed served 48 hours after posting if sent by post, on delivery if delivered by hand and on completion of transmission if sent by facsimile.
- 7.2 For the purpose of clause 7.1 the parties' contact details are
  - 7.2.1 Northampton Borough Council, Guildhall, Northampton NN1 1DE for the attention of the Chief Executive or such person as NBC may notify the Club from time to time.
  - 7.2.2 Northampton Rugby Football Club Limited, Franklin's Gardens, Weedon Road, Northampton, NN5 5BG, for the attention of Allan Robson or such other person as the Club may notify NBC from time to time.

**8. FORCE MAJEURE**

- 8.1 If an event of Force Majeure occurs which is outside the reasonable control of a party, then the party prevented from complying with its obligations shall give immediate notice of the Force Majeure event to the other party in writing setting out the consequences or likely consequence thereof.
- 8.2 In the event that either Party is prevented from complying with any or all of its obligations under this Agreement by a Force Majeure event it shall take all reasonable steps to minimise the consequences of such Force Majeure event.

**9. CONFIDENTIALITY**

Except as otherwise agreed in writing the parties agree to keep all terms of this Agreement strictly confidential at all times, subject to any disclosure which may be required by the law.

**10. ENTIRE AGREEMENT**

- 10.1 This Agreement contains the entire agreement of the parties with respect to the subject matter of this Agreement and cancels and supersedes all prior agreements between the parties.
- 10.2 This Agreement shall not be amended, modified or supplemented except in writing signed by duly authorised representatives of the parties.

**11. WAIVER**

Failure of the either party at any time to demand strict performance by the other of any of the obligations herein shall not be constituted as an ongoing waiver and each party may at any time demand strict and complete performance by the other of its obligations.

**12. JURISDICTION**

The construction, validity and performance of this Agreement shall be governed in all respects by English law and the parties hereby submit to the exclusive jurisdiction of the English courts with regard to any claim or matter arising in connection with this Agreement.

Signed for and on behalf of NORTHAMPTON BOROUGH COUNCIL	..... David Kennedy, Chief Executive
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Signed for and on behalf of NORTHAMPTON RUGBY FOOTBALL CLUB LTD	..... Allan Robson, Chief Executive
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**SCHEDULE 1**

**“CLUB LOGO”**

**THE CREST**



**NAME LOGO**

**NORTHAMPTON  
SAINTS**

**THE STICKMAN**



**SCHEDULE 2**

**“NBC LOGO”**



**SCHEDULE 3**

**“Composite Logo”**





Appendices: 1



**NORTHAMPTON**  
BOROUGH COUNCIL

## CABINET REPORT

<b>Report Title</b>	Corporate Performance Outturn 2014-15
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**AGENDA STATUS:**                      **Public**

<b>Cabinet Meeting Date:</b>	15 July 2015
<b>Key Decision:</b>	No
<b>Within Policy:</b>	Yes
<b>Policy Document:</b>	No
<b>Directorate:</b>	Borough Secretary
<b>Accountable Cabinet Member(s):</b>	Cllr Mary Markham/Cllr Mike Hallam
<b>Ward(s)</b>	n/a

### 1. Purpose

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- 1.1 To inform Cabinet of the Council's outturn performance for 2014-15 monthly and quarterly performance indicators (1 April 2014 to 31 March 2015).

### 2. Recommendations

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- 2.1 That Cabinet review the contents of the performance report (appendix 1) and recommend actions to be taken, if any, to address the issues arising.

### 3. Issues and Choices

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#### 3.1 Report Background

- 3.1.1 Performance data is collected across a range of locally developed indicators which are collected on a monthly, quarterly or annual basis and they form the basis of our performance monitoring process. Cabinet members receive detailed information on all the measures monitoring the Corporate Plan within their portfolios on a regular basis.

3.1.2. This report summarises the outturn performance data for 2014-15 (1 April 2014 to 31 March 2015). The appended report details:

- A performance dashboard overview for each of the corporate themes
- Detailed KPI results with supporting commentary

### **3.2 Issues**

#### **3.2.1 Progress against Corporate Plan priorities**

Overall, both Corporate Plan priorities met their targets (blue, green, or amber status). 69.6% of measures (where data is available) have met target.

#### **3.2.2 Overall indicator performance against targets**

- 55.3% of indicators have 'blue' or 'green' status
- 14.3% of indicators have 'amber' status
- 30.3% of indicators have 'red' status

#### **3.2.3 Data Quality**

The Council has processes in place to ensure that the data and information it provides to support management decision-making is as reliable as possible. The Council has a strategy to improve data quality and service areas are working to achieve the objectives within it. This is closely linked to the Council's risk assessment processes and is monitored each month as part of the Council's Performance Management Framework.

### **3.3 Choices (Options)**

3.3.1 Cabinet are asked to review the appended performance report and recommend actions to be taken, if any, to address the issues arising.

## **4. Implications (including financial implications)**

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### **4.1 Policy**

4.1.1 A number of corporate measures are monitored on a monthly basis to track progress towards delivering our priorities, as detailed in the Council's Corporate Plan. Service areas annually develop objectives, measures and targets to ensure the delivery of the Corporate Plan through the service planning process. The monitoring of progress is through the Performance Management Framework.

## **4.2 Resources and Risk**

4.2.1 The service areas Service Plans underpin the delivery of the Corporate Plan priorities. All objectives, measures and actions within the Service Plans are risked assessed and challenged before final approval. The challenge process includes the agreement of performance targets and the capacity / ability to deliver the plans with appropriate resource set aside to do so.

## **4.3 Legal**

4.3.1 There are no specific legal implications arising from this report

## **4.4 Equality and Health**

4.4.1 There are no specific health or equalities implications arising from this report as it is for information only.

## **4.5 Consultees (Internal and External)**

4.5.1 A Performance & Finance report is monitored by Cabinet on a quarterly basis

4.5.2 A Full performance report is submitted to the Overview & Scrutiny, and Audit Committees for review and action

4.5.3 Heads of Service and Management Board are consulted as part of the performance monitoring process on a monthly basis.

4.5.4 Performance data (financial and non-financial) is published on the NBC website.

## **4.6 How the Proposals deliver Priority Outcomes**

4.6.1 Performance monitoring (financial and non-financial) by exception and using it to improve performance is good practice in terms of efficient and effective management. It focuses on the key areas and therefore contributes directly to the 2012-15 priority of “Making every £ go further”

## **4.7 Other Implications**

4.7.1 There are no other implications arising from this report.

## **5. Background Papers**

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5.1 Appendix 1: Performance Outturn – Key Indicators – 2014/15.

**Francis Fernandes, Borough Secretary (ext:7334)**

# Performance Outturn

## Key Indicators

2014/15



NORTHAMPTON  
BOROUGH COUNCIL



# Introduction

This report details the performance against key indicators during the 2014/15 financial year which support the delivery of the Corporate Plan .

The following pages provide a top level summary for each theme, "Your Town" and "You", and gives detailed information for individual measures.

2014/15 performance is compared to 2013/14 and 2012/13.

Where population or household figures are required, April 2014 values from the Office of National Statistics (ONS) have been used for the entire year:

- Population: 214,566
- Number of households: 93,213

## Key

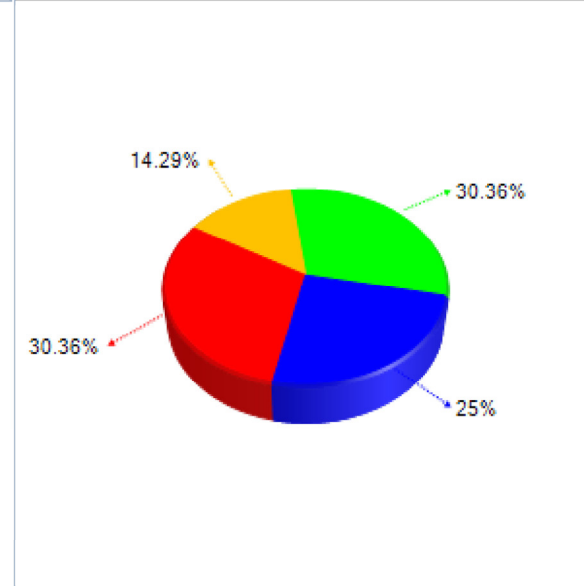
- Exceptional or over performance
- ★ On or exceeding target
- ⓘ Within agreed tolerances
- ▲ Outside agreed target tolerance
- ✓ Good to be low: Better
- ✗ Good to be low: Worse
- ✓ Good to be High: Better
- ✗ Good to be High: Worse
- ➡ No change
- ?! No data or target available
- ? No data available
- ! No target available

# Are we achieving our priorities?

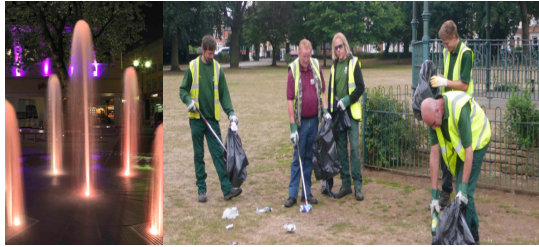
## Overview

Overall, 69.6% of performance measures reached their targets in 2014/15.

NBC Corporate Plan		Performance Indicator alert summary					
		YTD					
Northampton alive with innovation, enterprise and opportunity		!					
Theme		YTD					
Your Town - A town to be proud of		★	▲	!	★	●	Total
You - How your Council will support and empower you and your community		★	17	8	17	14	56



# YOUR TOWN



Northampton - on track

Invest in safer, cleaner neighbourhoods

Celebrating our heritage and culture

Making every £ go further

Measure ID & Name	2012-13 Outturn	2013-14 Outturn	2014-15 Outturn	2014-15 Target	Direction of Travel (13/14 to 14/15)	Notes:
<b>AST05a External rental income demanded against budgeted income (M)</b>	97.18 % 🟡	94.24 % 🟡	98.83 % 🟢	95.00 %	📈	Bigger is Better
The rental income demanded continues to operate above the agreed 95% target.						
Over the course of the 2014/15 financial year the figure has always been above the agreed target of 95%.						
<b>AST05b % commercial rent demanded within the last 12 months (more than 2 months in arrears) (M)</b>	4.75 % 🟢	3.53 % 🟢	0.17 % 🟢	3.00 %	📈	Smaller is Better
Over the course of the 2014/15 financial year, the figure has gradually reduced from being over the agreed 3% target to 0.17%. This is due to effective team management of the rent arrears which has helped to clear historical arrears and the implementation of tighter controls over current arrears.						
<b>AST12 % achieved where return on (sub group) investment properties meets agreed target rate (M)</b>	91.25 % 🟡	91.25 % 🟢	92.00 % 🟢	90.00 %	📈	Bigger is Better
Throughout the course of the 2014/15 financial year, we have met the target set due to a proactive approach to property management.						
<b>BV008 Percentage of invoices for commercial goods &amp; serv. paid within 30 days (M)</b>	98.68 % 🟢	96.21 % 🟠	99.48 % 🟢	99.00 %	📈	Bigger is Better
Over the year 99.48% of invoices were paid within 30 days (29,781/29,938)						
<b>BV012_12r Ave. no. of days/shifts lost to sickness for rolling 12 month period (M)</b>	10.68 🟡	10.24 🟡	10.53 🟡	10.00	📉	Smaller is Better
BV12 at 10.55 days lost for March is disappointing as it has risen by 0.28 of a day to the highest level all year. However the target has also increased to 10 days therefore the difference between actual and target is only over by 0.53 compared to 0.94 over target in June 2014.						
<b>CH10 No. of unique visits to Museum Pages (M)</b>	>>	49,608 🟡	56,229 🟡	43,000	📈	Bigger is Better
Web visits have increased by 6621 since 13/14 due to a combination of increased use of social media to drive visitors to the site and keeping the site updated and relevant.						
<b>CS05 Percentage satisfied with the overall service provided by the Customer Service Officer (M)</b>	93.11 % 🟢	91.54 % 🟢	95.86 % 🟡	90.00 %	📈	Bigger is Better
Over the 14/15 financial year, 1088 surveys were conducted and 1043 customers were satisfied with the service provided (95.9%)						

Measure ID & Name	2012-13 Outturn		2013-14 Outturn		2014-15 Outturn		2014-15 Target	Direction of Travel (13/14 to 14/15)		Notes:
<b>CS13a % of calls for NBC managed services into contact centre answered (M)</b>	88.76 %	🟡	87.12 %	🟡	88.62 %	🟡	89.67 %	🟢	Bigger is Better	Measure updated April 2014 to exclude LGSS calls
Over the full year, call volumes have increased due to changes in services, processes and welfare reform changes. We have worked closely with service areas and Northampton Partnership Homes to implement improvements which have helped increase resolution at the first point of contact and also reduce avoidable contact.										
<b>CS14a % OSS customers with an appointment seen on time (M)</b>	90.2 %	🟢	95.9 %	🟢	96.1 %	🟢	90.0 %	🟢	Bigger is Better	Measure updated April 2014 to exclude drop-in customers
During the 14/15 financial year, 96% of customers who had an appointment were seen on time (5900).										
<b>ESC01n Total bins/boxes missed in period (M)</b>	4,222	🔴	2,927	🟡	3,876	🔴	1,400	🔴	Smaller is Better	
It is disappointing that the levels of missed bins are out of target. This issue is being actively addressed to ensure this reduces in the coming year. It should be noted that of the 14.5 million collections made during the year, the number of missed collections represent a very small percentage.										
<b>ESC02 % missed bins corrected within 24hrs of notification (M)</b>	82.57 %	🔴	36.45 %	🔴	86.95 %	🔴	100.00 %	🟢	Bigger is Better	
Performance against this target is another that is being addressed going forward. Due to the collection rounds being at maximum capacity, there can be difficulties in having crews available to return on the same day to deal with missed collections. This is being looked at operationally to identify how resources may be utilized to improve collections.										
<b>ESC04 % household waste recycled and composted (NI192) (M)</b>	43.68 %	🔴	41.55 %	🔴	41.50 %	🔴	48.00 %	🔴	Bigger is Better	
The 2014/15 recycling, reuse and composting has decreased by 0.49% in comparison to 2013/14. Low numbers of residents participating in the recycling of food waste, along with households producing less green waste this year has impacted on the performance. However, the recycling tonnages for paper, plastics, cans and glass have been maintained at the same levels as last year.										
<b>ESC05 % of Land and Highways assessed falling below an acceptable level - Little (NI195a) (4M)</b>	2.33 %	🟡	1.33 %	🟡	1.50 %	🟢	2.00 %	🔴	Smaller is Better	
Performance against this indicator has remained within target throughout the year.										
<b>ESC06 % of Land and Highways assessed falling below acceptable level - Detritus (NI195b) (4M)</b>	4.56 %	🟡	1.83 %	🟡	1.33 %	🟡	5.00 %	🟢	Smaller is Better	
Performance against this indicator has remained within target throughout the year.										

Measure ID & Name	2012-13 Outturn		2013-14 Outturn		2014-15 Outturn		2014-15 Target	Direction of Travel (13/14 to 14/15)		Notes:
<b>ESC07 % of Land and Highways assessed falling below acceptable level - Graffiti (NI195c) (4M)</b>	1.83 %	▲	0.39 %	⚠	0.50 %	⚠	0.00 %	✖	Smaller is Better	
A target of 0% is extremely challenging, with any failure resulting in the indicator being out of target. Only 1 incidents of graffiti was identified during the years inspections, which, although it resulted in the indicator being out of target, it is not a cause for concern.										
<b>ESC08 % of Land and Highways assessed falling below acceptable level - FlyPosting (NI195d) (4M)</b>	0.17 %	★	0.00 %	★	0.00 %	★	0.00 %	➡	Smaller is Better	
A target of 0% is extremely challenging, with any failure resulting in the indicator being out of target. Only 1 incident of fly posting was identified during the years inspections, which, although it resulted in the indicator being out of target, it is not a cause for concern.										
<b>ESC09 % of Fly Tipping incidents removed within 2 working days of notification (SO2) (M)</b>	100.00 %	★	99.92 %	★	99.37 %	★	100.00 %	✖	Bigger is Better	
During the 14/15 financial year there were 11,356 instances of fly-tipping reported. 99.4% of these were removed within the agreed timescale (11,284)										
<b>ESC10 Level of quality against an agreed standard - Open Spaces &amp; Parks - Litter (%) (Q)</b>	0.41 %	●	0.00 %	●	9.17 %	▲	2.00 %	✖	Smaller is Better	
Performance against this indicator has remained within target throughout the year.										
<b>ESC11 Level of quality against an agreed standard - Open Spaces &amp; Parks - Detritus (%) (Q)</b>	2.87 %	●	2.92 %	●	8.33 %	▲	5.00 %	✖	Smaller is Better	
Performance against this indicator has remained within target throughout the year.										
<b>ESC12 Level of quality against an agreed std - Open Spaces &amp; Parks - Graffiti &amp; Fly Posting (%) (Q)</b>	0.82 %	★	0.00 %	★	2.08 %	⚠	0.00 %	✖	Smaller is Better	
A target of 0% is extremely challenging, with any failure resulting in the indicator being out of target. Only 2 incidents of graffiti or fly posting were identified during the years inspections, which, although they resulted in the indicator being out of target, it is not a cause for concern.										
<b>HI 01 Average time taken to re-let local authority homes (days) (M)</b>	15.84	●	28.84	▲	29.58	▲	20.00	✖	Smaller is Better	KPI transferred to NPH in Jan 2015

Measure ID & Name	2012-13 Outturn		2013-14 Outturn		2014-15 Outturn		2014-15 Target	Direction of Travel (13/14 to 14/15)		Notes:
<b>HI 04 Percentage void rent loss (M)</b>	1.29 %	▲	1.90 %	▲	2.19 %	▲	1.50 %	✖	Smaller is Better	KPI transferred to NPH in Jan 2015
<b>HI 12 Rent collected as a proportion of rent owed on HRA dwellings % exc.arrears brought forward (M)</b>	99.70 %	🟡	99.90 %	🟢	100.10 %	★	99.70 %	✔	Bigger is Better	KPI transferred to NPH in Jan 2015
<b>HI 13 Rent arrears as a percentage of the annual debit (M)</b>	2.83 %	🟡	2.61 %	🟢	2.06 %	🟢	2.70 %	✔	Smaller is Better	KPI transferred to NPH in Jan 2015
<b>HI 21 Former tenant arrears as a percentage of the annual rent debit (M)</b>	2.03 %	★	1.23 %	🟢	1.04 %	🟡	1.04 %	✔	Smaller is Better	KPI transferred to NPH in Jan 2015
<b>HI 22 Rent written off as a percentage of the annual rent roll (M)</b>	1.18 %	▲	1.12 %	▲	0.71 %	▲	0.60 %	✔	Smaller is Better	KPI transferred to NPH in Jan 2015
<b>IG02 Av. days to respond to LGO enquiries (excl. pre-determined cases) (Q)</b>		»		»	19.11	★	28.00	»	Smaller is Better	New measure introduced in April 2014
Over the full year it took an average of 19.11 days to respond to each LGO enquiry. This was well below the target average of 28 days even though one response took over 30 days.										
<b>MPE01 No. of new businesses locating on NWEZ (Q)</b>		»		»	16	🟢	10	»	Bigger is Better	New measure introduced in April 2014
A total of 16 businesses moved into the Enterprise Zone in the last financial year.										

Measure ID & Name	2012-13 Outturn		2013-14 Outturn		2014-15 Outturn		2014-15 Target	Direction of Travel (13/14 to 14/15)		Notes:
<b>MPE02 No. of new jobs created on NWEZ (Q)</b>		>>		>>	549	●	198	>>	Bigger is Better	New measure introduced in April 2014
Since the Enterprise Zone began, SEMLEP target of 1000 has been surpassed with total of 1088 new jobs.										
<b>MPE20 Amount of external funding secured for economic stimulation projects (Q)</b>		>>		>>	£8,662,000	●	£1,000,000	>>	Bigger is Better	New measure introduced in April 2014
Target exceeded.										
<b>NI157a % Major Planning applications determined in 13 weeks or agreed extension (M)</b>	75.00 %	●	70.59 %	●	83.33 %	●	60.00 %	✔	Bigger is Better	
A total of 66 planning applications in the Major category were received during 14/15, and 55 were determined within 13 weeks.										
<b>NI157b % of 'minor' planning apps determined within 8 weeks or agreed extension (M)</b>	85.54 %	●	87.10 %	★	97.42 %	●	86.00 %	✔	Bigger is Better	
A total of 271 applications in the Minor category were received during 14/15, 264 were determined within 8 weeks										
<b>NI157c % of 'other' planning apps determined within 8 weeks or agreed extension (M)</b>	92.96 %	★	92.74 %	★	96.14 %	●	90.00 %	✔	Bigger is Better	
A total of 699 applications in the Other category were received during 14/15, 672 were determined within 8 weeks.										
<b>NI170 Previously developed land that has been vacant or derelict for more than 5 years (A)</b>	0.72 %	●	1.46 %	▲	1.46 %	●	2.00 %	➡	Smaller is Better	
Performance exceeds target level - this largely been down to development taking place on brownfield/vacant land. Examples include Tollgate Way, British Timken, Princess Marina and Pearce Leatherworks sites.										
<b>PP06 % change in serious acquisitive crime from the baseline (M)</b>	16.94 %	▲	-27.79 %	●	-13.24 %	▲	-16.00 %	✘	Smaller is Better	
There has been a 13.1% reduction in Serious Aquisitive Crime (-387 crimes) since the end of March 2014. This is a notable reduction for the year, but slightly off the 16% reduction target set for the year.										
There has been a combined reduction of 11.0% (-155 crimes) in vehicle crime (theft from & theft of motor vehicle), 16.9% (-197 crimes) reduction in burglary dwelling and a 9.3% reduction (-31) in robbery offences from the baseline figures.										

Measure ID & Name	2012-13 Outturn	2013-14 Outturn	2014-15 Outturn	2014-15 Target	Direction of Travel (13/14 to 14/15)	Notes:
<b>PP09 Overall crime figure for the period (M)</b>	19,972.00	16,565.00	18,851.00	16,601.00		Smaller is Better
During 2014/15 the overall crime figure for each month was higher in comparison to that month during 2013/14.						
<b>PP14 % change in Violence Offences (M)</b>	-17.80 %	-17.41 %	59.72 %	-9.00 %		Smaller is Better
There has been a 59.7% increase (+1742 crimes) in violence offences since the end of March 2014.						
This includes a 43.0% (+617 crimes) increase in violence with injury and a 75.9% (+1125 crime) increase in violence without injury.						
The target set (9% reduction in violence offences) has as a result not been achieved.						
<b>PP17 % victims/witnesses satisfied with Anti-Social support service (Q)</b>	>>	>>	100.0 %	95.0 %		Bigger is Better
During 2014/15, 16 of 30 victims/witnesses could be contacted for feedback and all have been satisfied with the service they've received from the ASBU.						
<b>PP22 % Hackney Carriage and private hire vehicles inspected which comply with regulations (M)</b>	>>	51.86 %	66.99 %	65.00 %		Bigger is Better
During 14/15, 312 vehicles and drivers were checked, and 209 were fully compliant. This demonstrates our commitment to community safety, and directly supports the aims of the Corporate Plan.						
<b>TCO01 Number of events delivered in partnership: Town Centre (Q)</b>	19	18	17	13		Bigger is Better
A varied programme of events was held in the Town Centre during 14/15. This included: The Lancers Parade, Summer Bandstands, WW1 commemoration, Diwali, German Christmas Market and Chinese New Year.						
<b>TCO02 Number of events delivered in partnership: parks and open spaces (Q)</b>	12	27	13	8		Bigger is Better
During 14/15 the following key events were held in our Parks and Open Spaces: Bands in the Park, Beer Festival, Waterfront Films, Summer Bandstand, Alive@Delapre, and Fireworks Night.						
<b>TCO05n Town Centre footfall (Q)</b>	14,663,067	13,814,047	14,675,096	13,000,000		Bigger is Better
Overall for the year, town centre footfall exceeded target by 12.8%. Free parking was a major contributor alongside town centre events and activities.						



Regeneration project updates	Current Progress
<b>Delivery of the Northampton Waterside Enterprise Zone</b>	★
All 2015 projects were delivered by end of March. Business Survey now complete and total jobs exceeds EZ target of 908. As of end March 2015 total jobs were 1064, along with £130 million of Private Sector investment.	
<b>Development of the Greyfriars site</b>	★
Demolition completed 15 March. Site due to be cleared end of July 2015.	
<b>Restoration and regeneration of Delapre Abbey and Park</b>	⚠
Works contract progressing to target. Early handover of carriage and coach houses achieved. Completion due Summer 2016.	
<b>Delivery of the business incentive scheme and account management to key businesses</b>	★
£466,095 committed £2,001,961 private sector funding leverage 205 jobs created	

# YOU



Better homes for the future

Creating empowered communities

Promoting health and wellbeing

Responding to your needs

Measure ID & Name	2012-13 Outturn	2013-14 Outturn	2014-15 Outturn	2014-15 Target	Direction of Travel (13/14 to 14/15)	Notes:
<b>AHP01 Number of affordable homes delivered (Q)</b> Unable to report KPI	190 ●	232 ▲	? ?	600	✖	Bigger is Better
<b>CE03 Increase in attendance at community forums (Q)</b> Attendance at the forums has improved throughout the last 12 months - they have become more representative of the communities they represent.	>>	>>	11 ★	0	>>	Bigger is Better New measure introduced in April 2014
A code of conduct has been established for the forums, a set of action plans have been developed and a number of projects and events are being delivered through the forums. This is encouraging collaboration and building partnerships.						
<b>HI 33 Percentage of non-decent council homes (NI 158)(A)</b>	48.90 % ●	27.64 % ●	0.00 % ★	0.00 %	✔	Smaller is Better KPI transferred to NPH in Jan 2015.
<b>HML01 Total no. of households living in temporary accommodation (M)</b> The total number of households in TA is greater than expected, however the figure has been skewed by the fact that there are several households that have remained in TA pending both s202 reviews and now have s202 appeals pending. Whilst the Council does not have a duty to accommodate pending review / appeal, it does have a power to do so and where there are children in the household it is usual to exercise this power as to refuse to would simply prompt a judicial review that the Judge would certainly rule TA should be provided.	17 ●	27 ●	77 ▲	65	✖	Smaller is Better
<b>HML05 Total no. of people sleeping rough on the streets (A)</b> Of the 19 people observed, 12 were Eastern European with no recourse so very limited housing options are available.	5 ★	9 ▲	19 ▲	12	✖	Smaller is Better
<b>HMO08 No. of HMOs with an additional licence (Q)</b> A total of 293 HMOs have been identified as requiring an additional licence, and all are being pursued.	>>	>>	41 ▲	200	>>	Bigger is Better New measure introduced in April 2014
<b>IG01 % LGO cases responded to within 28 days (excl. pre-determined cases) (Q)</b> Over the year, only one case fell outside of the required 28 days to respond. The LGO annual report letter is due around the 1st week of May.	>>	>>	90.0 % ▲	100.0 %	>>	Bigger is Better New measure introduced in April 2014
<b>IG03 % FOI/EIR cases responded to within 20 working days (M)</b> 1 FOI case fell outside of the 20 day requirement.	>>	>>	97.9 % ●	100.0 %	>>	Bigger is Better New measure introduced in April 2014
For the year out of 775 request responses there were 16 FOI, EIR and FOI challenges that exceeded the 20 working days. This equates to 98% of all requests responded to within the statutory timeframe for 2014/15.						

Measure ID & Name	2012-13 Outturn		2013-14 Outturn		2014-15 Outturn		2014-15 Target	Direction of Travel (13/14 to 14/15)		Notes:
<b>IG04 % Subject Access requests responded to within 40 days (M)</b>		>>		>>	96.7 %	🟡	100.0 %	>>	Bigger is Better	New measure introduced in April 2014
Over the course of the year there was one subject access request that exceeded the 40 day target. This was due to access problems to the EDRMS file.										
<b>LT01 Total Visits to Leisure Centres (M)</b>	888,961	★	931,329	★	1,018,631	★	1,008,850	✔	Bigger is Better	
<b>LT02 Total No. of people enrolled in swimming program (M)</b>	2,479	🟡	2,846	★	3,124	★	3,080	✔	Bigger is Better	
Enrolment figures up at all sites and more pool space has been allocated to swimming lessons.										
<b>NI154 Net additional homes provided (A)</b>	516.00	▲	834.00	▲	574.00	▲	785.00	✖	Bigger is Better	
The JCS was adopted in January 2015 and revises the Plan period to 2029.										
<b>NI159 Supply of ready to develop housing sites (A)</b>	48.72 %	▲	100.49 %	★	?	?	100.00 %	➡	Bigger is Better	
<b>PP16 % Off licence checks that are compliant (Q)</b>		>>		>>	88.89	★	85.00	>>	Bigger is Better	New measure introduced in April 2014
Over the 14/15 year, a total of 18 off licenses were issued with guidance. Following checks, 16 were compliant, and further advice was issued to the remaining 2.										
<b>PP53 % Service requests responded to within 3 working days (M)</b>		>>		>>	86.55 %	▲	91.58 %	>>	Bigger is Better	New measure introduced in April 2014
<b>PSH01 % HMOs with a mandatory licence (Q)</b>		>>		>>	76.8 %	🟡	80.0 %	>>	Bigger is Better	New measure introduced in April 2014